

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: November 21, 2019

FROM: Laura Fischer, General Manager

SUBJECT: Schedule Meeting Date and Time for Board Workshop for the Development and Preparation of a Strategic Plan

ISSUE: Shall the Heber Public Utility District Board schedule meeting date and time for board workshop for the development and preparation of a strategic plan?

GENERAL MANAGER RECOMMENDATION:

Schedule Special Meeting date and time for board workshop for the development and preparation of a strategic plan.

FISCAL IMPACT:

NONE.

DISCUSSION:

We have schedule the dates for interviews and for the community public forum to begin development of the Strategic Plan for Heber PUD. At the last Board Meeting it was determined that the Board would not be able to meet any Saturdays during the month of December. The consultant would like to have six hours to work with you. We are hoping that you may have any one of the following dates and times available.

Tuesday, January 21st

If the Board could get off work early we could start at any time. It is recommended that we meet from 4pm – 10pm and dinner will be provided as a working dinner.

Friday, January 24th

If this is the IID day off it may be possible to meet early. We can meet any six hours between 8am – 10pm.

Saturday, January 25th

If the Board could meet at 9am – 2pm or any six hour stretch of time.

The Board room is available these dates and times.

CONCLUSION:

It is recommended the Board schedule a meeting date and time for a Board Workshop to develop a strategic plan.

Respectfully Submitted,

Laura Fischer,
General Manager