

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: August 18, 2016

FROM: Laura Fischer, General Manager

SUBJECT: Authorize the General Manager to Solicit Proposals for the Installation of Athletic Field Lights for Soccer Fields at Margarito 'Tito' Huerta Park.

ISSUE:

Shall the Board of Directors authorize the General Manager to solicit proposals for the installation of athletic field lights for soccer fields at Tito Huerta Park?

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to solicit proposals for athletic field lights for soccer fields at Tito Huerta Park.

FISCAL IMPACT:

It will cost approximately \$500 to advertise the Request for Proposal.

Reserved for Project:

The proposed Reserve Funds, which are also before the BOD for adoption on the 18th, includes \$100,000 reserved in the Trash Fund.

CIP Budget 2016-17:

The CIP budget, which is before the BOD on the 18th, includes an additional \$99,000 in CIP from Parks for FY 2016-17.

Community Benefit Grant Funds:

The County Board of Supervisors approved a contribution of \$10,000 towards this project.

Total Funds Available for this Project: \$209,000.

DISCUSSION:

This project has been before the Board for discussion several times in the past few years. The Board authorized staff to prepare an application to the County of Imperial Community Benefit Program for \$100,000 to fund half of the estimated cost of the project. This grant was only approved for \$10,000.

After the RFP is prepared and submitted to eligible contractors, staff will bring the bids back to the Board for consideration and to award the contract. At that time, a timeline for completion should be made available.

CONCLUSION:

As this project was included in the capital improvement budget for FY 2016-17. Additionally this project was included reserves established in the Trash Fund.

ALTERNATIVES:

- 1) Do not authorize the General Manager to solicit proposals for the construction of athletic field lights in Tito Park.
- 2) Provide alternate direction to staff to address the athletic field light project included in the CIP budget.

Respectfully Submitted,

Laura Fischer,
General Manager