

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: July 19, 2018

FROM: Laura Fischer, General Manager

SUBJECT: Review Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2017-18

INFORMATION ONLY:

Review the Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2017-18?

FISCAL IMPACT:

NONE

DISCUSSION:

California Government Code Section 53065.5 states: Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the District. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

The Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2017-18 is attached to this document for your review and consideration.

CONCLUSION:

Including the Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2017-18 in the agenda packet and having the document available for the public to view on our website meets the Government Code requirements.

Respectfully Submitted,

Laura Fischer,
General Manager

Attachment: Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2017-18.

Heber Public Utility District

Annual Disclosure Statement - Employee and Board Member Reimbursement FY 2017-18

Employee Name	Date	Check #	Account Description	Amount
Cardenas, Moises	5/15/2018	26388	CSDA Legislative Days Per Diem	151.00
Cardenas, Moises	5/31/2018	26419	CSDA Legislative Days Mileage	198.38
Cardenas, Moises	6/28/2018	26521	CSDA Leadership Academy Mileage & Per Diem	968.65
Carrillo, Raquel	10/18/2017	25893	Mileage & Per Diem - Board Secretary Conference CSDA	326.21
Carrillo, Raquel	3/28/2018	26283	Mileage Reimbursement	43.93
Fischer, Laura	9/19/2017	25781	Mileage to CSDA Annual Conference	93.63
Fischer, Laura	10/2/2017	25932	Expense Reimbursement CSDA Annual Conference	99.75
Fischer, Laura	5/16/2018	26108	Event Expense Reimbursement	35.46
Fischer, Laura	6/8/2018	26440	Summer Splash Event Reimbursement	98.97
Fischer, Laura	6/21/2018	26481	General Manager Summit Mileage	130.80
Garcia, Kaine	1/17/2018	26115	CSDA Conference Mileage & Per Diem	248.42
Garcia, Kaine	5/15/2018	26387	CSDA Legislative Days Travel & Per Diem	491.34
Lopez, Graciela	11/28/2017	25985	WTP Ribbon Cutting Ceremony Expense	46.97
Lopez, Graciela	1/17/2018	26117	Offie Supply Reimbursement	86.57
Rodriguez, Francisco	9/19/2017	25797	Mileage & Per Diem - Tri State Training	674.56