

HEBER PUBLIC UTILITY DISTRICT
REPORT TO BOARD OF DIRECTORS

MEETING DATE: August 20, 2015

FROM: Laura Fischer, General Manager

SUBJECT: Authorize participation in a Clean Up Heber Campaign and authorize expenditures for overtime and equipment use.

ISSUE:

Shall the Board of Directors authorize participation in a Clean Up Heber Campaign and authorize related expenditures.

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors authorize participation in a Clean Up Heber Campaign and authorize expenditures not to exceed \$3,000.

FISCAL IMPACT:

\$3,000. This amount can be allocated from the currently approved FY Budget. Staff wants to inform the Board of the proposed Clean Up Campaign and get approval for the associated costs. No budget modification is needed.

Estimated cost breakdown:

Overtime for employees to work on Saturday event -	\$1,500
Equipment use for backhoe, trailer, trucks, etc. -	\$ 500
Materials and Supplies -	<u>\$1,000</u>
TOTAL	<u>\$3,000</u>

BACKGROUND:

After receiving a complaint from Director Valdez-Belmonte of graffiti on the block wall that runs behind Correll Basin, and his concern that vandals were hiding in the overgrown bushes along the fence, staff contacted the Imperial County Sheriff's Office.

Within an hour, the Sheriff's Sergeant was in my office and had sent deputies to the area. After talking with Sergeant Hurtado it was decided that the ICSO, HPUD and CR&R would consider partnering to work on a Clean Up Heber Campaign. After a few discussions, it was clear that HPUD would need to commit staff time (overtime) equipment use, and supplies and materials for a successful campaign. That the best time to hold the event would be during the semi-annual clean up event held by CR&R.

The event is scheduled for October 17, 2015.

The ICSO will:

- solicit donations for materials, supplies;

- coordinate the purchase of needed materials, supplies;
- contact volunteer groups to assist in the clean up efforts;
- secure authorization to have inmate workers help with heavy work in public right of way;
- provide food and water for volunteers; and
- lead the public outreach and publicity campaign

The HPUD would:

- Coordinate with CR&R for additional dumpsters;
- authorize overtime for employees to work on Saturday;
- authorize the use of equipment for the purpose;
- provide some paint, materials and supplies needed;
- authorize the use of the old office building to be used for the event;
- identify hot spots where work will be focused; and
- include information in newsletter and utility bills.

ALTERNATIVES:

- 1) Do not participate in the Clean Up Heber Campaign and do not authorize expenditures.

Respectfully Submitted,

Laura Fischer,
General Manager