

# HEBER PUBLIC UTILITY DISTRICT

## REPORT TO BOARD OF DIRECTORS

**MEETING DATE:** October 17, 2019

**FROM:** Laura Fischer, General Manager

**SUBJECT:** Review Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2018-19

**INFORMATION ONLY:**

Review the Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2018-19?

**FISCAL IMPACT:**

NONE

**DISCUSSION:**

California Government Code Section 53065.5 states: Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the District. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

The Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2018-19 is attached to this document for your review and consideration.

**CONCLUSION:**

Including the Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2018-19 in the agenda packet and having the document available for the public to view on our website meets the Government Code requirements.

Respectfully Submitted,

Laura Fischer,  
General Manager

Attachment: Annual Disclosure Statement – Reimbursement Paid by the District to Employees FY 2018-19.

## Heber Public Utility District

### Annual Disclosure Statement - Employee and Board Member Reimbursement FY 2018-19

Employee Name	Date	Check #	Account Description	Amount
Agatep, Lucas	10/16/2018	26769	CA-NV Fall Conference, Mileage and Per Diem	367.95
Cañez, Manuel	09/11/2018	26671	Tri-State Seminar	345.00
Cañez, Manuel	02/27/2019	27096	CWEA/CORBS Grade III Training	169.24
Cardenas, Moises	5/17/2019	27306	CSDA Legislative Days Per Diem and mileage	850.48
Fischer, Laura	9/18/2018	26694	Mileage to CSDA Annual Conference	105.73
Fischer, Laura	3/7/2019	27124	Expense Reimbursement - Water break -gatorade, etc	57.14
Fischer, Laura	3/7/2019	27124	Expense Reimbursement - Customer's gallons of water	214.97
Fischer, Laura	4/15/2019	27220	CSDA- GM Training Simi Valley	345.00
Fischer, Laura	8/6/2019	27442	Cakes for meeting - reimbursement	41.00
Garcia, Kaine	9/18/2018	26699	CSDA Annual Conference - Mileage & Per diem	256.73
Garcia, Kaine	3/21/2019	27162	CSDA Leadership Academy Mileage & Per Diem	262.88
Garcia, Kaine	5/17/2019	27305	2019 Legislative days - Mileage and Per Diem	903.48
Gonzalez, Edoardo	9/11/2018	26664	Tri-State Seminar	345.00
Gonzalez, Edoardo	10/2/2018	26727	Hotel Stay Reimburse - Tri-State Seminar	322.05
Hughes, Matthew	10/16/2018	26770	CA-NV Fall Conference, Mileage and Per Diem	398.47
Lopez, Graciela	9/11/2018	26670	2018 CSDA Annual Conference-Mileage & Per Diem	256.40
Lopez, Graciela	11/5/2018	26824	Reimbursement expenses - Supplies- Fall Fiesta Altar	202.56
Tabarez, Pompeyo	9/18/2018	26704	2018 CSDA Annual Conference-Mileage & Per Diem	256.73
Rodriguez, Francisco	9/11/2018	26677	Mileage & Per Diem - Tri State Training	687.26