

Heber Public Utility District BOARD OF DIRECTORS

MEETING DATE: November 21, 2019

FROM: Laura Fischer, General Manager

SUBJECT: Authorize Extension of Professional Services Agreement with Auditor for One Year

ISSUE:

Shall the Board of Directors Authorize the Extension of the Professional Services Agreement with White Nelson Diehl Evans LLP for one year?

DISCUSSION:

In March 2014, the District submitted a Request For Proposal for professional auditing services. After reviewing the submittals, the District selected the firm of White Nelson Diehl Evans LLP. White Nelson Diehl Evans (WNDE) was engaged to perform the District's professional audit for three years. This term expired at the end of FY 2017-18.

As you know, the District received funding from State and Federal sources to complete our water treatment plant expansion project. This requires a "single audit" be completed. This is a separate audit that must be completed to ensure the funds received for the stated purpose were used appropriately. The District must complete a single audit again in FY 2018-19. At this time, we do not expect that the District will be required to complete a single audit in Fiscal Year 2019-2020.

White Nelson Diehl Evans has performed 5 audits for the Heber Public Utility District. They are eligible to perform one more audit before we must go out to bid. In January 2020 staff will begin the task for preparing a Request for Proposal for professional auditing services for Fiscal Year 2020-2021.

CONCLUSION:

As it is reasonable and prudent to retain the same auditors to complete the District's audit, staff recommends extending the professional services agreement with White Nelson Diehl Evans LLP for FY 2019-20.

Respectfully Submitted,

Laura Fischer, General Manager

Attachment: Letter agreement from WNDE with proposed services and cost.