

Heber Public Utility District

Report to the Board of Directors

Date: November 21, 2019
From: Laura Fischer, General Manager
Subject: General Manager's Report to Board of Directors

HPUD EVENTS

Heber Winterland Walk and Lighting of the Christmas Tree – Thursday, December 5th at Tito Huerta Park at 4:30pm. Staff is working with IID to have our Christmas lights installed on Main Street. After Thanksgivings the HPUD staff will begin setting up our Christmas tree at Tito park. We have ordered the hot chocolate, candy canes and glow sticks. Staff is developing a flyer for the students and to insert in our December 1st utility bill.

HPUD OPERATIONS AND ADMINISTRATION

IID Local Entity

I received an email on Friday from the IID Local Entity representative. The letter is attached for your review. As you may notice the letter does not name a project that we must use the funds for. I called the IID and spoke with their Local Entity representative. She said that they IID stated would allow us to present them with a project or to use the funds on the existing Local Entity project, which is the Recreation Center project.

As you may recall from the October meeting, the bids came back at \$535,000 and we have a total of grant funds (\$75K IID) and reserves (\$175,000 HPUD) totaling \$250,000. This leaves a funding shortfall of \$285,000.

We applied to the State Parks Program funding for this project, but we won't hear if our grant application was approved until sometime in February.

Funding Recreation Center Shortfall –

Option 1) Use the additional \$80,000 IID Local Entity project funds toward this project AND obligate \$70,000 from the Trash Funds and \$130,000 from Parks Funds to complete the project.

Option 2) Use the additional \$80,000 IID Local Entity project funds toward a different project. Request a project reschedule with IID and wait until we hear if we are awarded State Part Funds for this project. This will jeopardize our current IID funding for the project according to our Agreement.

The IID Local Entity will need to know what project we want to apply the funds toward prior to our December meeting. Since this item did not get on the agenda and isn't an emergency item, I would like to discuss it and just take direction and prepare the documents accordingly for your review, consideration and possible approval in December.

HPUD Office Phones

The new phone system was installed at the HPUD office. The transition went smooth and the expense was included in this FY budget.

Update on Possible Accepting Septage from Dumpers

I spoke with Denise from Alpha Site Logistics and she was going to talk with Mr. Scaroni and get back to me. She hasn't responded back to me yet, but I will follow up with her next week.

Heberwood Development

This project is moving forward and they are building 28 new homes. They broke a water line last week and HPUD assisted them with the repairs.

Heber Del Sol Affordable Apartments

HPUD received plans from Dubose Design Group for a 48 apartment unit development coming to Heber. It will be located at the southwest corner of Pitzer and Correll Roads. Our engineers are reviewing the plans and we will keep you posted on the timing

Auditors

The auditors were here and Graciela has been busy working with them to make sure our audit is ready by December 2019. Graciela has been very busy working closely with the auditors.

Temporary Hydrant Meter Consumption

As you know we have a customer with four meters pulling water from temporary hydrant meter services. Summary of consumption and revenue are attached. The table below indicates the totals of all four meters, but does not include the monthly service fee per meter. The total revenue is based on an average per day consumption.

# Days	1	27
Total for all FOUR meters		
Total Gallons	248,800	6,233,200
Gallons per day	248,800	230,859
Rate per 1000 gallons	3.87	3.87
Total Revenue per day	962.86	893.43
Estimated Total Revenue for FOUR Meters for 60 days	\$ 55,800	

State Park Grant Applications UPDATE

Mr. George Galvan and I met with Ms. Noelle Breitenbach with the Office of Grants and Local Services for the State Park and Recreation Department. The memo from Mr. Galvan memorializing the meeting is attached for your review.

Newsletter

We will be preparing a Newsletter for our December utility bill. This newsletter will include information about the upcoming Heber Winterland Walk and pictures and information about the Solar Light project completion at Jiggs Johnson.

HPUD PROJECTS

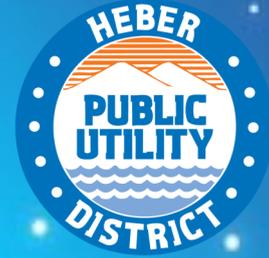
Solar Light Project

All of the solar lights are installed at Jiggs Johnson Park. The shade structure over the picnic tables has also been installed. The only thing we need is to make a few adjustments to the solar lights and install covers over the bolts holding the poles in place. We will then schedule a grand opening of the solar light project and Jiggs Johnson Improvement Project.

Heber Tamale Festival

I have been in contact with the Molinas regarding the Heber Tamale Festival scheduled for January 11, 2020. I have attached a flyer for your consideration. As you recall, the HPUD Board has agreed to contribute \$2,000 towards this event. This will include insurance and other needs they present.

Merry Christmas



Winter Heberland Walk

Thursday, Dec. 5th at 4:00 pm

Tito Huerta Park (1165 Palm) Heber

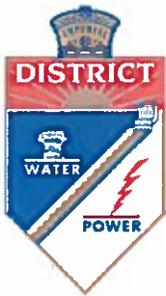
4:00pm Performances by:

Dogwood and Heber School Students

5:00pm Tree Lighting

5:15pm Walk & Caroling

6:00pm Visit from SANTA!



IID

A century of service.

www.iid.com

Since 1911

November 14, 2019

Laura Fischer
Heber Public Utility District
1078 Dogwood Rd, Ste 103
Heber CA 92249

Dear Laura Fischer:

On November 5, 2019, the IID Board of Directors authorized the closing Local Entity mitigation grant awards. This is a discretionary board decision, there is no appeal process for funding decisions or amounts. We are pleased to inform you that your organization has been identified for a grant award of \$80,000, however funding is contingent upon both the submittal of documentation described below (to verify your eligibility for funding) and development of a budget proposal and milestones (as appropriate) for your proposed use of the grant funds. All documentation is subject to review and approval by IID; clarification and additional documentation may be requested at the discretion of staff and the IID Board of Directors.

In order to verify your eligibility for a grant award, the following documentation must be submitted to IID no later than 5:00 pm on Monday, December 2, 2019:

- Completed, signed LE Interest Form (enclosed with this letter) confirming your interest in a grant award (or declining the funding), acknowledging the guidelines described, and verifying contact information;
- Draft budget outlining the uses for the proposed award, including expenditure categories and proposed amounts for each category;
- Draft of proposed milestones (verifiable activities) and timeline;
- Proof of registration with the California Franchise Tax Board;
- Proof of good standing with the California Secretary of State;
- Verification of non-profit status, if applicable;
- Completed and signed W-9 form (enclosed);
- Copy of valid Imperial County business license (or other relevant licensing documentation, if applicable).

Keep in mind that this is not a promise or commitment to award funds. Local Entity funding is subject to execution of a grant agreement and audit by IID staff, therefore your cooperation with the program requirements are critical to your consideration for grant funding.

Documentation may be scanned and emailed to LocalEntity@iid.com and copy candace@ivlocalentity.com; or delivered in person to Angelita Topete at the IID Water Administration Office, 333 Barioni Blvd, Building J-1, in Imperial, California. Any questions, please call Angelita Topete (760 339-9244) or Candace Nelson (760 791-6797).

**2019 Local Entity Community Program
Consideration for Grant Award
Interest Form**

Heber Public Utility District

Interest *(select one)*

- Yes! I wish to be considered a grant award under the 2019 Local Entity Program.
- No, thank you. Please remove me from consideration.

Eligibility

- Heber Public Utility District is actively operating within the IID Water Service Area.
- Heber Public Utility District is a: *(please circle one)*
business 501(c)____ non-profit other _____.
- I have enclosed all the following:
____ completed and signed W-9;
____ verification of status with California Franchise Tax Board and Secretary of State;
____ copy of current Imperial County business license or other relevant licensing;
____ draft budget showing estimated expenditures and expense categories;
____ draft milestones identifying verifiable activities and estimated timeline.

Address

- I have carefully reviewed my address below and made any necessary corrections.

1078 Dogwood Rd, Ste 103
Heber, CA 92249

Official Contact

- I have carefully reviewed the information below and made any necessary corrections. I understand that this information will be used as official contact information for this entity.

Contact(s): Laura Fischer

Primary Phone Number: (760) 482-2440

Secondary Phone Number: (760) 482-2443

Email Address: lfischer@heber.ca.gov

Acknowledgment

I understand that this is not a promise of funding. I understand that funding, including a final decision on award amounts, is at the sole discretion of the IID Board of Directors, and there will be no process to appeal funding decisions or award amounts.

Print Name

Title

Signature

Date

Meeting Memorandum

Heber Public Utility District California Department of Parks and Recreation Statewide Park Program (SPP) Grant Application Site Visit

Ms. Noelle Breitenbach of the State Department of Parks and Recreation (DPR) scheduled a meeting to conduct a site visit and to ask additional questions regarding HPUD's grant applications for Children's Park, Jiggs Johnson Park, and the new HPUD multi-sports and aquatics center. The meeting occurred on Wednesday, November 13, 2019 from 8:00 AM to approximately 10:30 AM. Present at the meeting were Ms. Breitenbach, Ms. Fischer, and Mr. George Galvan of The Holt Group Inc.

Program Update

The meeting began with a brief update of the application process and timeline of events. The following is a summary of the update:

- Nearly 500 applications were received during this round with a total funding request in excess of \$3 billion dollars.
- There is only \$355 million available, so this grant is highly competitive.
- There is another \$395 million available for the next round, but the State has not yet determined whether it will be released in one round or two rounds.
- Due to the overwhelming number of applications received, grant announcements will not be released in December as originally planned. Instead, successful grants will be announced by early Spring 2020.
- Ms. Breitenbach is responsible for reviewing grant applications from San Diego, Orange, and Imperial Counties. She was not allowed to provide information on which other communities in Imperial County submitted an application.
- There is no indication as to how the funds are going to be allocated throughout the State or whether or not a certain dollar amount is set aside for each county.

Public Participation Process

Ms. Breitenbach's first question and other follow-up questions were related to the public participation process. Ms. Fischer and Mr. Galvan provided an overview of the community involvement process starting with the paper surveys and culminating in the public workshops. Ms. Fischer and Mr. Galvan explained the following synopsis:

- Surveys were distributed to students at Heber Schools, district customers, and on the internet via Survey Monkey. A total of more than 200 survey responses were received.
- Subsequent workshops were conducted based on the initial survey responses.

- A Visual Preference Survey was conducted at each of the workshops whereby sample images of proposed amenities were presented to the public and the public would indicate their preference as to how a certain park feature should look like.
- Certain items requested by the public were not included in the application because they were not feasible at this time or not were prioritized by the residents. This includes the dog park and skateboarding area.
- Ms. Breitenbach asked why meetings were not held at Jiggs Johnson Park or Children’s Park. Due to the timing of the public participation process occurring during the hotter times of the year, it was impractical to conduct those meetings at that time which would result in a lower level of participation. HPUD conducted public workshops at the community center instead to ensure to greater number of residents being involved in the application process.
- Ms. Breitenbach also asked if there were any surprises (ziplines, for example) from the public workshops. Mr. Galvan indicated that paved walking paths in Jiggs Johnson was an unexpected request/suggestion from the community. Ms. Fischer indicated that exercise equipment for senior citizens was also a surprise.

Admission Fee

Ms. Breitenbach asked if an admission fee would be charged for the swimming pool. HPUD does not intend to charge a pay-per-use fee for regular usage of the pool but fees would be charged for special events and rentals. Operations and maintenance would be covered through the proposed \$10/month fee that would be added on to the property tax bills.

Construction Timeline

Legislation under Proposition 68 (which is the source of these grant funds) requires that monies be expended by March 2022. Ms. Breitenbach asked if the delay in the State’s grant announcement would affect HPUD’s completion of the proposed improvements. A brief discussion was held regarding HPUD’s timeline to complete the scope of work items identified in the grant applications.

- Jiggs Johnson Park and Children’s Park are relatively minor in their scopes, so the timeline provided in the application in realistic and achievable. They can be completed in one year, but two years was outlined in the application to provide some flexibility.
- Ms. Fischer indicated that significant work has already commenced with the community recreation center at Jiggs Johnson Park including land use entitlements with the County and bidding for the project.
- The larger park (HPUD Multi-Sports Complex at Rockwood and Correll) will take a longer time but completion prior to March 2022 is still feasible.

Site Visits

Ms. Fischer drove everyone around the community to conduct a site visit to Children’s Park, the vacant 19-acre site, and Jiggs Johnson Park.

- Ms. Breitenbach took several pictures of the existing improvements at Children’s Park. The proposed locations of the small splashpad, restroom, and other related items. The existing dilapidated playground equipment was identified as an item that will be replaced if grant funding is received. A brief drive around the neighborhood was conducted to highlight the fact that while

Heber is a disadvantaged community, the residents still take pride in their homes and their neighborhoods.

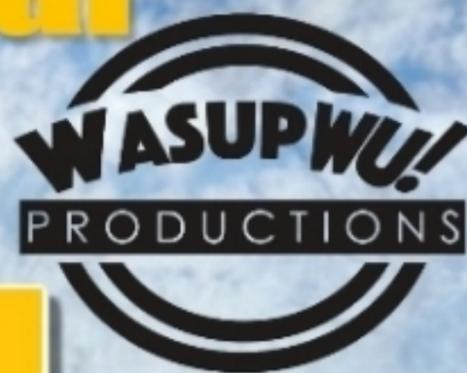
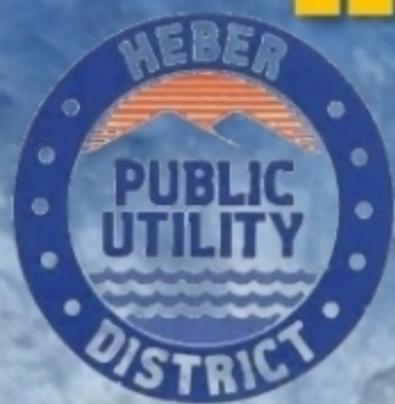
- Next up was the vacant 19-acre site owned by HPUD where the proposed multi-sport complex with a community pool will be built if grant funds are awarded to HPUD. The wastewater treatment plant, the cellular tower, and the Gibson and Schaeffer Concrete Batch Plant were identified. A discussion was also conducted regarding future residential development in the vicinity which includes a proposed multi-family apartment complex and single-family homes. The new park would be more of a regional park serving the entire community of Heber.
- Lastly, a site visit was conducted at Jiggs Johnson Park. The newly installed solar lights were shown to Ms. Breitenbach as well as the proposed location of the restroom facility and the location of the proposed recreation center.

"Wasupwu Productions presents"

Heber 3rd Annual

Tamale

Festival



AWARDS
to TOP
15

Hosted by

ONEWAY
Valle Imperial

Pre-Reg/ @ Event

Cars/ Trucks \$20/ \$25

Motorcycles \$15/ \$20

Bikes & Pedals \$10

CAR

Saturday, 10am-5pm

January 11th, 2020

Rollin @ 7am-10am

TITO HUERTA PARK
1165 PALM AVE.
HEBER, CA. 92249

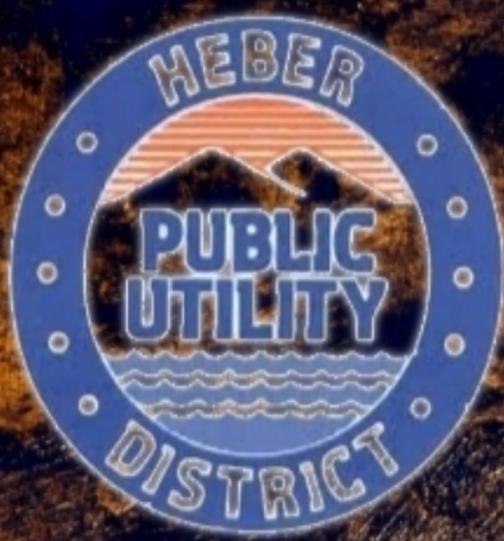
SHOW



Prereg @ eventbrite.com/hebertamalefestival

For more information contact Gabriel or Mando

1-951-201-1214/ 1-760-879-8334



3rd Annual Heber



TAMALE

FESTIVAL

TITO HUERTA PARK

1165 Palm Ave. Heber, Ca. 92249

SATURDAY, JANUARY 11TH, 2020

10:00AM-5:00PM

**Looking for:
Tamale Vendors
Food Vendors
Selling Vendors**

**Sponsors
Entertainers
Informational
Booths**

**Family Fun! Bringing all the Communities
together, One Tamale at a time.**

FOR MORE INFORMATION CALL

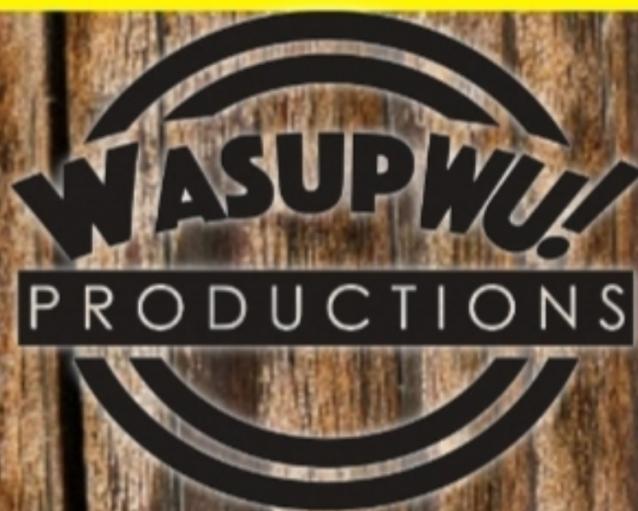
(760) 554-2380 / 760-460-6088

3rd Annual Heber Tamale Festival

JALAPENO

EATING CONTEST

**FREE TO
ENTER**

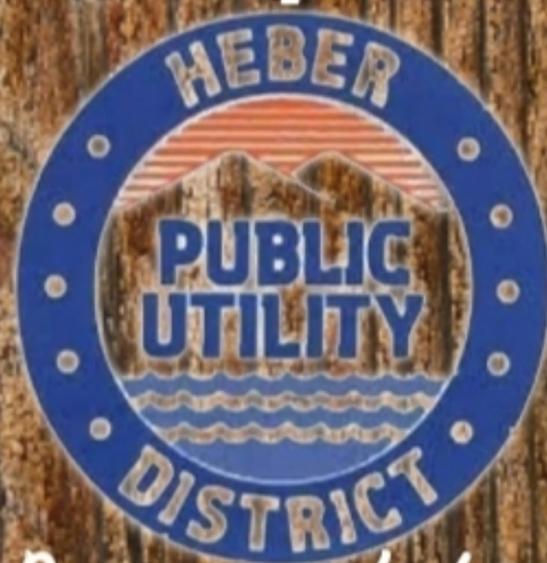


**FREE TO
WIN \$100**

**TITO HUERTA PARK
1165 PALM AVE, HEBER, CA, 92249
SATURDAY, JANUARY 11TH, 2020**

Some Rules Apply

- +Can You Handle the Heat?
- +must be 18+
- +Follow us on fB
- +Wasupwu Productions
- +Eat the most in 60 seconds
& Win



For more info.
**1-760-554-2380
760-460-6088**