

HEBER PUBLIC UTILITY DISTRICT REPORT TO BOARD OF DIRECTORS

MEETING DATE: April 19, 2018

FROM: Laura Fischer, General Manager

SUBJECT: Authorize Donation from the Community Outreach Fund in Support of the Easter Egg Hunt Volunteers in an Amount Not to Exceed \$475.

ISSUE: Shall the Board Authorize a Donation to the Volunteer Groups Who Assisted With the Successful Easter Egg Hunt 2018

GENERAL MANAGER RECOMMENDATION:

Authorize a donation to the organizations and individual as follows:

- Heber School 8th Grade Class - \$150
- Heber Senior Lunch Program - \$150
- Dogwood Drill Team - \$75
- Heber Hawk Drumline - \$75
- Markuz Nava-Esparza - \$25 Gift Card
- TOTAL \$475**

FISCAL IMPACT:

Sponsorship contribution budget 2017-18 is a total of \$3,000. To date we have expended \$800 of these funds. There is a remaining balance of \$2,200.

| COMMUNITY OUTREACH FUND ANALYSIS | | | | | | |
|---|------------------------------------|---------------|--------------|--------------|---------------|--------------|
| <i>April 5, 2018</i> | | | | | | |
| <u>FUNDS AVAILABLE</u> | | | | | | |
| <i>Acct #</i> | <i>Budget Amount</i> | <i>Total</i> | <i>Water</i> | <i>Sewer</i> | <i>Parks</i> | <i>Trash</i> |
| 5170 | Sponsorship Contributions | 3,000 | 1,000 | 1,000 | 1,000 | |
| 5218 | Public Outreach | 35,000 | 6,000 | 6,000 | 20,000 | 3,000 |
| 5215 | Recreation Activities | 18,000 | | | 18,000 | |
| <i>Revenue from Other Sources</i> | | | | | | |
| 2010 | CRR | 2,000 | | | 2,000 | |
| 2010 | IID Grant | 2,000 | | | 2,000 | |
| TOTAL FUNDS AVAILABLE | | 60,000 | 7,000 | 7,000 | 43,000 | 3,000 |
| <u>EXPENDITURES</u> | | | | | | |
| <i>Acct #</i> | <i>Expenditures to date 4/5/18</i> | <i>Total</i> | <i>Water</i> | <i>Sewer</i> | <i>Parks</i> | <i>Trash</i> |
| 5170 | Brown Bag & Drumline | 800 | 265 | 267 | 268 | |
| 5218 | Fall Fiesta - Web Design - Other | 15,737 | 3,801 | 2,997 | 8,585 | 354 |
| 5215 | Fall Fiesta - | 15,852 | | | 15,852 | |
| 2010 | CRR - Tamale Fest | 1,645 | | | 1,645 | |
| 2010 | IID - Water Events | 1,598 | | | 1,598 | |
| TOTAL EXPENDITURES | | 35,632 | 4,066 | 3,264 | 27,948 | 354 |
| <u>BALANCE BY FUND</u> | | Total | Water | Sewer | Parks | Trash |
| | | 24,368 | 2,934 | 3,736 | 15,052 | 2,646 |
| <u>BALANCE BY EXPENDITURES</u> | | | | | | |
| 5170 | Sponsorship Contributions | 2,200 | 735 | 733 | 732 | |
| 5218 | Public Outreach | 19,263 | 2,199 | 3,003 | 11,415 | 2,646 |
| 5215 | Recreation Activities | 2,148 | | | 2,148 | |
| 2010 | CRR | 355 | | | 355 | |
| 2010 | IID | 402 | | | 402 | |

The table to the left shows the different funds available for Sponsorship Contributions, Public Outreach, Recreation Activities, CR&R Funds, and IID Water Events.

The table also shows the year to date expenditures and remaining funds available.

DISCUSSION:

As you know, we held our Annual Easter Egg hunt on March 28th. It was a great success!

But, HPUD could not have pulled it off without the help of some community groups and individuals. The senior lunch program, with Ms. Estrada as their spokesperson, stuffed all 4,000 eggs! The Heber school 8th grade class, under the direction of Ms. Delia Lomeli, hid all the eggs! The Heber School drumline and the Dogwood Drill Team entertained the crowds, and Markuz played the part of the Easter Bunny. I would like to recognize these groups and Markuz for their support.

I am suggesting that we notify Ms. Estrada and the individuals who participate in the senior lunch program that HPUD will donate to their next event or activity in an amount not to exceed \$150. This will help us ensure that the money or supplies are used by the group. I also suggest a gift card for Markuz as he enjoys Starbucks.

ALTERNATIVES:

- 1) Do not support making donations to the volunteers who assisted with the Easter Egg Hunt.
- 2) Make alternative donations to one or more of the groups and individuals listed.
- 3) Provide alternate direction to staff.

Respectfully Submitted,

Laura Fischer, General Manager