

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: August 17, 2017

FROM: Laura Fischer, General Manager

SUBJECT: Authorize the General Manager to Attend the CSDA Annual Conference in Monterey, CA on September 25 – 28, 2017

ISSUE:

Shall the Board of Directors authorize the General Manager to attend training at the CSDA Annual Conference?

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to attend the CSDA Annual Conference in Monterey CA.

FISCAL IMPACT:

Travel and Training for this event is included in the FY 2017-18 Budget in the amount of 5,400.00. Approximate cost to attend is \$2,100.00.

BACKGROUND:

The training offered by the California Special District Association includes information on Financial Policies, Protecting the District from Litigation, Managing Public Meetings and Public Records, Prevailing Water Updates, Public Engagement, and Employment Law just to name some of the classes available. A copy of the Annual Conference program is attached to this report.

DISCUSSION:

This training is being provided by the California Special District Association from Monday, September 25th, through Thursday, September 28th, in Monterey, CA. The estimated cost includes the training fee, travel, hotel and meals.

Training for the Board Members is available to attend this training as well as the CSDA Legislative Days which is scheduled for May in Sacramento. The available Travel-Training and Conference Budget has the funds available should the Board member decided to attend this training.

CONCLUSION:

It is important for the General Manager to stay informed about the latest issues facing Special Districts, and this training provides the opportunity for networking and gathering information. Staff recommends authorizing the General Manager to attend the CSDA Annual Conference in Monterey in September 25th - 28th.

ALTERNATIVES:

- 1) Do not authorize the General Manager to attend the training as described.

Respectfully Submitted,

Laura Fischer,
General Manager