

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: August 18, 2016

FROM: Laura Fischer, General Manager

SUBJECT: Approve Out of State Travel to Attend Tri-State Training in Las Vegas, Nevada

ISSUE:

Shall the Board of Directors approve the out of state travel to Las Vegas, Nevada by the Lead Operator and two additional Water/Wastewater Operators?

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors approve the out of state travel.

FISCAL IMPACT:

Not to exceed existing budgeted amount of \$7,700. This amount is included in the FY 2016-17 budget and will not exceed the budgeted amount.

DISCUSSION:

According to the newly adopted Policy Manual, all out of state travel must be approved by the Board of Directors. The FY 2016-17 budget includes funds for staff to attend the Tri-State Training held each year in Las Vegas. This training is an inexpensive training for HPUD operators to earn the necessary continuing education credits required to maintain their Operator Water and Wastewater Certificates.

The Tri-State Seminar provides training and certification classes for water, wastewater and stormwater industry professionals from California, Nevada, and Arizona. Technical sessions and workshops are tailored to help each attendee learn about new techniques, regulations, and advancements within each industry.

CONCLUSION:

As all out of state travel must be approved by the Board of Directors this item is before you. As the training for Tri-State was specifically budgeted in the FY 2015-16 this item was placed on the consent agenda.

Respectfully Submitted,

Laura Fischer,
General Manager