

**HEBER PUBLIC UTILITY DISTRICT**  
**REPORT TO BOARD OF DIRECTORS**

**MEETING DATE:** September 20, 2018

**FROM:** Laura Fischer, General Manager

**SUBJECT:** Authorize the General Manager to Execute the HUBER Technology Service and Maintenance Contract for Equipment at the Wastewater Treatment Plant

**ISSUE:**

Shall the Board of Directors authorize the General Manager to execute the Huber Technology Service and Maintenance Contract for the de-watering equipment at the Wastewater Treatment Plant?

**GENERAL MANAGER'S RECOMMENDATION:**

It is recommended that the Board of Directors authorize the General Manager to execute the Huber Technology Service and Maintenance Contract for the de-watering equipment at the Wastewater Treatment Plant.

**FISCAL IMPACT:**

The annual cost for maintenance is \$2,000. This is a three year contract which put the total contract value at \$6,000. This amount is included in the FY 2018-19 budget.

**CONCLUSION:**

The HPUD Wastewater Treatment Plant de-watering unit is a sophisticated valuable equipment that needs to be properly maintained to ensure continued operations and to meet the life expectancy. HUBER is the manufacturer of the equipment and the only qualified service provider available. The contract amount is reasonable and it is recommended that the Board authorize the General Manager to execute the contract.

Respectfully Submitted,

Laura Fischer,  
General Manager

Agreements: HUBER Technology Service and Maintenance Contract.



AVOID THE LATE NIGHT AND WEEKEND  
CALLS THAT YOUR EQUIPMENT IS DOWN



## Service & Maintenance Protection Program

**Protection from unexpected repair costs beyond the manufacturer's warranty.**

***Preventative Maintenance = Equipment Longevity***

Keep your equipment up and running to maximize the life of your equipment.

From the initial installation, through years of operation, to making plans for updates or improvements, Huber Technology stands beside you to make recommendations and implement an action plan to maximize the life cycle of your systems. Prompt service and planned inspections are the key to meeting this goal.

***Service + Maintenance Knowledge***

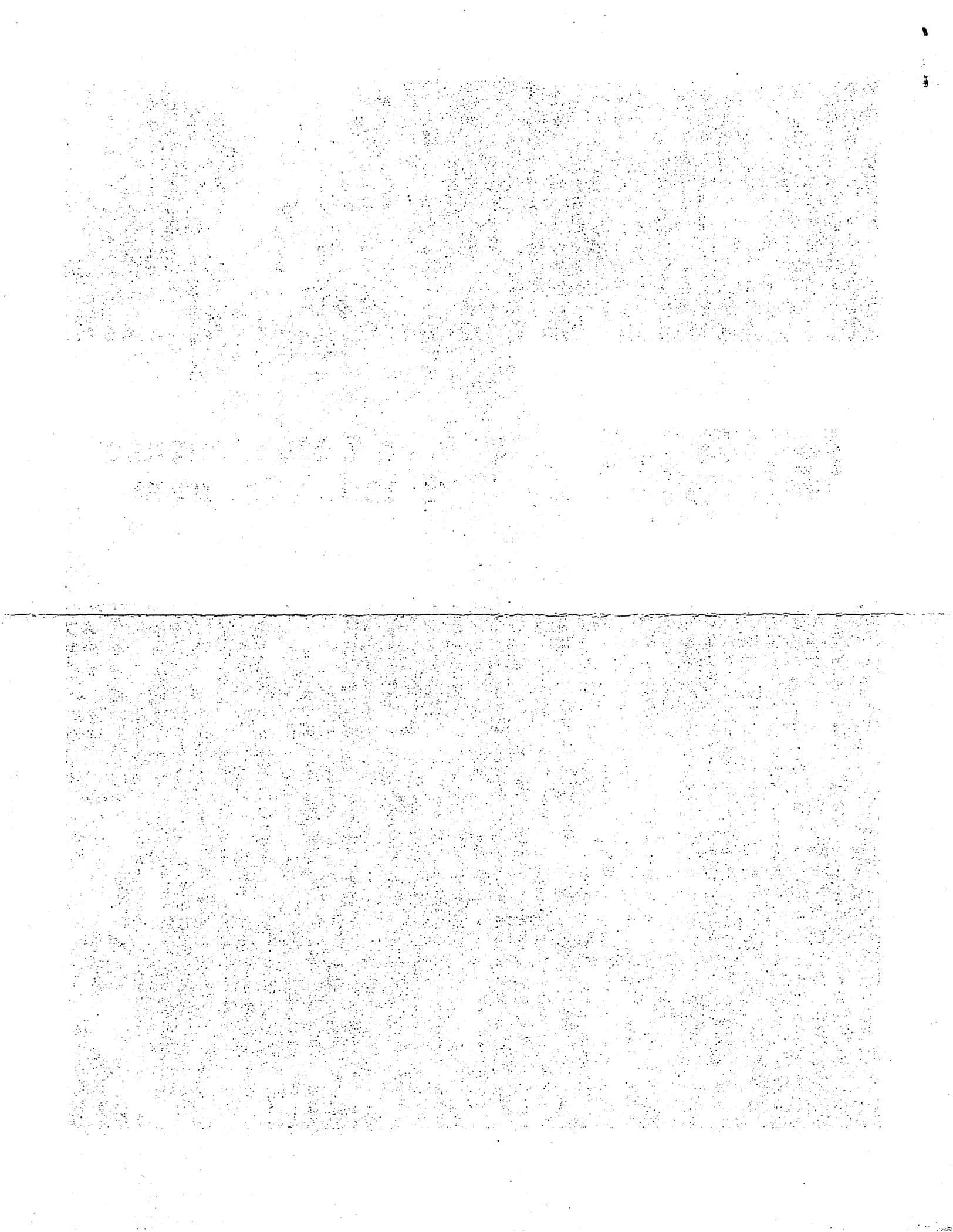
Our expert service technicians know the products and have the knowledge to keep them running for years past their projected lifecycle.

***Money & Time Savings***

Each agreement is tailored to meet your budget and operating needs.

- Maintain efficiency and reduce energy cost
- Reduce downtime
- Retain/increase facility value
- Extend equipment life
- Keep equipment condition in focus so informed decisions can be made on repairs and updates
- Ensure safe operation
- Reduce plant manager stress

*Take comfort in knowing your equipment is in good hands.*



**HUBER Technology Service and Maintenance Contract:**

Machine	Quantity
<b>Franklin Township WWTP (291770)</b>	
RoS3.2	2
Ro8T	2
<b>Duration of Contract</b>	3 Year
Days on site per visit	2
Visits Annually	1
5% Discount on parts with 3-year contract	

\$2,000/year

**Total PO Amount: \$6,000\***

We provide the convenience of a qualified field service specialist for regular inspection for the working reliability of your Huber Technology products. The Field Service specialist will inspect the above-specified machinery. The maintenance and inspection will be done through a manufacturer specific checklist. For every checkpoint, the condition will be evaluated and recorded into a service report.

**Inspection list includes (but not limited to):**

- Gear motor
- Brush
- Basket
- Auger
- Cleaning Cycle
- Operational Set points
- Flock tank

The technician will observe and confirm if equipment is in compliance and the performance is as expected. The service specialist will finalize his report/findings to the customer prior to departure.

The conclusion of the inspection and recommended spare parts or needed wear parts for the machine will be listed separately. No parts or shipping costs are included in this contract.



The customer will receive a copy of the findings of the maintenance and inspection work.

Huber Technology will arrange a service date with the customer at least 4 weeks before actual inspection is scheduled. Customer must provide lifting equipment to pivot or pull machine from channel for proper inspection.

By signing below, Heber, CA agrees to all stipulations within this three (3) year contract. After the contract has been fulfilled, there will be an option to renew at a new rate.

For Maintenance Contract, service, or parts related questions, please contact Joshua Dobbs at 704.990.2410 or email at Mike.Suddreth@hhusa.net

\*Amount to be billed up-front on the date of original purchase order or per visit. Payment must be made within thirty (30) days of visit. Huber Technology reserves the right to change costs at any time due to fluctuations in travel costs.

Printed Name: Laura Fischer

Title: General Manager

Signature: Laura Fischer

Date: 8/27/18