

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, November 21, 2019 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Heber Public Utility District was called to order at 6:01pm by President Tabarez.

2. ROLL CALL:

Board Members Present: Tony Sandoval, Moises Cardenas, Martin Nolasco, Pompeyo Tabarez, and Kaine Garcia. Also in attendance, Steve Walker, Board Counsel, and Laura Fischer, General Manager.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by President Tabarez.

4. APPROVAL OF AGENDA:

A motion to approve the agenda was made by Director Cardenas, seconded by Director Nolasco and passed by a vote of 5-0.

AYES: Sandoval, Cardenas, Nolasco, Tabarez, and Garcia

NOES: None

5. PUBLIC PRESENTATIONS/COMMENT:

The Board welcomed comments from Mr. Armando Limon who requested information on who he can contact about a rodent infestation near his home. He asked if the Heber PUD has experienced an increase in the rodent population and the HPUD staff indicated they would contact Mr. Limon with this information.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the Regular Meeting of October 17, 2019.

B. Approve Current Demands for October 2019.

Motion to approve the Consent Agenda was made by Director Nolasco, and seconded by Director Garcia. Motion carried 5-0.

AYES: Sandoval, Cardenas, Nolasco, Tabarez, and Garcia

NOES: None

7. **REPORTS:**

A. President and Director's Comments

Director Nolasco expressed concern about the traffic on Heber Avenue

Director Sandoval and Director Tabarez thanked staff and praised the success of the Heber Fall Fiesta

B. Operations Report for October 2019

No questions from the report

C. General Manager's Report

General Manager reported that the family of Ms. Teresa Estrada will be starting the Teresa F. Estrada Foundation to support Heber seniors and families in need.

The General Manager also reminded the Board of Directors about the Heberland Winter walk on Thursday December 5th at Tito Park at 4pm.

D. Information Regarding the Heber Fall Fiesta 2019

The report was discussed with no questions.

8. **NEW BUSINESS: Discussion and Possible Action**

A. Information Only – Heber Public Utility Energy Audit Loan (100% principal forgiveness) Water Treatment Plant and Wastewater Treatment Plant Energy Audit Project C-06-8485-110 Fiscal Agreement Funding Amount \$35,000 – General Manager

Director Sandoval stepped out of the meeting.

Information was presented with no discussion or questions.

B. Authorize the General Manger to Negotiate a One Year Contract Extension with White Nelson Diehl Evans LLP to Perform the Financial Audit for FY 2019-20 – General Manager

Motion to approve the agenda item as presented was made by Director Cardenas and seconded by Director Garcia. Motion approved 4-0

AYES: Cardenas, Nolasco, Tabarez, and Garcia

ABSENT: Sandoval

NOES: None

C. Authorize the General Manager to Submit a Letter Authorizing Secondary Water Service Connection for Two New Homes on Appaloosa Lane – General Manager

Motion was made to approve the item as presented by Director Nolasco and seconded by Director Garcia. Motion passed 4-0

AYES: Cardenas, Nolasco, Tabarez, and Garcia

ABSENT: Sandoval
NOES: None

9. OLD BUSINESS: Discussion and Possible Action

- A. Set Date and Time Board Workshop for the Development and Preparation of a Strategic Plan – General Manager

Director Sandoval returned to the Board meeting. After some discussion the Board set the date for the Strategic Plan Workshop for Tuesday, January 21st from 3pm to 9pm.

- B. Approve the Agreement Between the Heber Community Foundation and Heber Public Utility District – General Manager

After a question to Board Counsel regarding the fact that two HPUD Board Members also serve on the Heber Community Foundation Board, the motion was made by Director Cardenas to approve the agreement as presented. Motion was seconded by Director Garcia. Motion passed with the vote of 3-0 with two members abstaining.

AYES: Cardenas, Nolasco, Garcia
ABSTAIN: Sandoval and Tabarez
NOES: None

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets on Tuesdays in November, except for November 12th, at 9:30 am (open session) at 940 W Main St., El Centro.
- B. CSDA newsletter www.csda.net.

11. CLOSED SESSION:

Motion to move into Closed Session was made at 7:08 pm by Director Sandoval and seconded by Director Garcia. Motion carried by a vote of 5-0.

AYES: Cardenas, Nolasco, Tabarez, Sandoval and Garcia
ABSENT: None
NOES: None

- A. Government Code Section §54957.6 (a)
Conference with Labor Negotiators - General Manager
- a) Public Employee Evaluation of General Manager
 - b) Public Employee – Finance Manager
 - c) One Matter

During Closed Session Director Nolasco left the meeting. Motion to reconvene into Open Session was made by Director Sandoval and seconded by Director Cardenas. Motion passed 4-0.

AYES: Cardenas, Sandoval, Tabarez, and Garcia
ABSENT: Nolasco
NOES: None

Motion to return to Open Session was made at 7:59 by Director Sandoval and seconded by Director Cardenas. Motion passed 4-0.

AYES: Cardenas, Sandoval, Tabarez, and Garcia

ABSENT: Nolasco

NOES: None

The Board Counsel stated that no reportable action was taken and direction was given to staff.

12. ADJOURNMENT:

Motion to Adjourn the meeting was made at 8:00pm by Director Cardenas and seconded by Director Garcia. Motion passed 4-0.

AYES: Cardenas, Sandoval, Tabarez, and Garcia

ABSENT: Nolasco

NOES: None

Minutes of the Regular Meeting for October 17, 2019 were prepared by Laura Fischer, General Manager.

Heber Public Utility District is an equal opportunity provider and employer.