

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, April 18, 2019 at 6:00 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting of the Heber Public Utility District was called to order at 6:03 pm by President Pompeyo Tabarez, Jr.

**2. ROLL CALL:**

Director's present: M. Nolasco, Jr., K. Garcia, T. Sandoval, and P. Tabarez.  
Director M. Cardenas was excused absent.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Tabarez.

**4. APPROVAL OF AGENDA:**

Motion to approve the agenda as presented was made by Director Nolasco, seconded by Director Sandoval.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

**5. PUBLIC PRESENTATIONS/COMMENT:**

No Public Comments

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

**6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the regular meeting of March 2019.

B. Approve Current Demands for March 2019.

- C. Authorize the General Manager to Execute a Utility Agreement with County of Imperial – General Manager

Motion to approve the consent agenda as presented was made by Director Nolasco, seconded by Director Sandoval.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

## **7. REPORTS:**

- A. President and Director's Comments

Director Nolasco stated that he walked the area around Jiggs Johnson Park and asked the residents to sign a letter approving the installation of the solar lights.

Director Sandoval expressed his appreciation to the HPUD staff for their work on the successful Easter Egg Hunt. All Directors agreed that they appreciated staff's efforts.

The Directors gave direction to staff to set a Special Board Meeting for May 28, 2019 at 6pm for a Budget Workshop.

- B. Operations Report for March 2019  
Information Only. No verbal report

- C. General Manager's Report

Information Only. The General Manger added that HPUD has received a letter from CR&R, our waste hauler, stating that according to the terms of the Franchise Agreement the trash rates will go up 1.5% for residents. The GM will bring more information to the Board for their approval in May.

- D. Third Quarter Budget Review  
Information Only.

## **8. NEW BUSINESS: Discussion and Possible Action**

- A. Authorize the General Manager to Execute a Contract with A & N Construction to Remove the Shade Structure at the Water Treatment Plant – General Manager

Motion to authorize the GM to execute a contract with A & N construction to remove the shade structure at the water treatment plant was made by Director Sandoval, seconded by Director Nolasco

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

- B. Authorize the General Manager to Execute a Funding Agreement with the County of Imperial to Complete a Water and Sewer Master Plan funded with the Disadvantaged Community Involvement Program – General Manager

Motion to authorize the GM to execute a funding agreement with the County of Imperial to complete a water and sewer master plan funded with the disadvantaged community involvement program was made by Director Sandoval, seconded by Director Nolasco. Additionally staff was directed to provide a copy of the final executed agreement to the Board of Directors for their review.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

## **9. OLD BUSINESS: Discussion and Possible Action**

- A. Authorize the General Manager to Execute a Contract with The Holt Group for Grant Writing and Consulting Services – General Manager

Motion to authorize the GM to execute a contract with The Holt Group for grant writing and consulting services was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

- B. Authorize the General Manager to Execute the Purchase Agreement with USA Shade and with Vacker Sign for Improvements at Jiggs Johnson Park – General Manager

Motion to authorize the GM to execute the purchase agreement with USA Shade and Vacker Sign for improvements at Jiggs Johns Park was made by Director Sandoval, seconded by Director Nolasco.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

## **10. ANNOUNCEMENTS:**

- A. Board of Supervisors meets every Tuesday in April (except April 2<sup>nd</sup> and April 30<sup>th</sup>), at 10:00 am at 940 W. Main St., El Centro.
- B. CSDA newsletter [www.csda.net](http://www.csda.net)  
General Manager Training – Scholarship Funded – April 24<sup>th</sup> & 25<sup>th</sup>  
Human Resources Boot Camp for Special Districts  
Financial Management for Special Districts  
Legislative Days in Sacramento May 21<sup>st</sup>  
Directors Garcia and Cardenas are signed up to attend.

**11. CLOSED SESSION:**

Motion to go into Close Session at 6:47 pm was made by Director Sandoval, seconded by Director Nolasco.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

- A. Employee Negotiations – Government Code Section §54957.6  
Natural Resources Technical Association

Board reconvened to Open Session at 7:19 pm. No reportable action was taken and Direction was given to staff.

**12. ADJOURNMENT:**

Motion to adjourn the meeting at 7:121 pm was made by Director Nolasco, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas

Minutes of the Regular Meeting for April 18, 2019 were prepared by Laura Fischer, General Manager

Heber Public Utility District is an equal opportunity provider and employer.