

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, September 21, 2017 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order @ 6:05 pm by Vice-President Escobedo.

2. ROLL CALL:

Director's present at roll call: S. Escobedo, M. Nolasco, Jr., P. Tabarez, Jr. Also present General Manger Laura Fischer, Board Secretary Raquel Carrillo, and General Counsel Steve Walker. Director Sandoval arrived at 6:06 pm. Excused absent was Director Garcia-Ruiz.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Vice-President Escobedo.

4. APPROVAL OF AGENDA:

Motion to approve the Agenda as presented was made by Director Nolasco, Jr., seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 3/0

AYES: S. Escobedo, M. Nolasco, Jr., P. Tabarez, Jr.

ABSENT: T. Sandoval, D. Garcia-Ruiz

5. PUBLIC PRESENTATIONS/COMMENT: None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the regular meeting of August 17, 2017.

B. Approve Current Demands for August 2017.

The Motion to Approve the Consent Agenda as presented was made by Director Nolasco, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

7. REPORTS:

- A. President and Director's Comments. Director Nolasco, Jr., wants staff to set up a meeting with the public and Supervisor Plancarte to talk about the future projects in Heber.
Director Sandoval mentioned that Assemblyman Garcia will be presenting a check to the Food Bank and Assembly members will be present at HPUD Water Treatment Plant Ribbon cutting ceremony. Director Sandoval mentioned to staff if there could be more information on the Work Orders that are provided on Operations Report.
Director Sandoval requested to have an item placed on the next agenda. He would like to modify Board Policy on Board Members stipend to ensure that the Board Member receives a stipend when the board had decided to 'go dark'.
- B. Operations Report for August 2017. Informational
- C. Engineer's Report – Water Treatment Plant Upgrade Project. Juny from the Holt Group gave his last presentation regarding the Water Treatment Plant Upgrade as this project is nearing completion.
- D. General Manager's Report. Information was give to the Board.
- E. Heber Fall Fiesta Report. General Manager briefly reported to the Board about the event.

8. NEW BUSINESS: Discussion and Possible Action

- A. Approve Change Order Number 12 to the Water Treatment Plant Improvement Project for a total project construction cost increase of \$30,541.60 – General Manager

Motion to approve Change Order Number 12 to the Water Treatment Plant Improvement Project for a total project construction cost increase of \$30,541.60 was made by Director Nolasco, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 3/1/with one absent

AYES: M. Nolasco, Jr., S. Escobedo, P. Tabarez, Jr.
NOES: T. Sandoval
ABSENT: D. Garcia-Ruiz
- B. Adopt Resolution Number 2017-10 Accepting Community Benefit Program Funds, Approving Grant Agreement and Authorize the GM to Execute Agreement – General Manager.

Motion to Adopt Resolution Number 2017-10 Accepting Community Benefit Program Funds, Approving Grant Agreement and Authorize the GM

to Execute Agreement was made by Director Sandoval, seconded by Director Escobedo.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, and P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

9. OLD BUSINESS: Discussion and Possible Action

A. Private Fire Hydrant Rate Implementation Plan – General Manager

Motion to approve Private Fire Hydrant Rate Implementation Plan was made by Director Sandoval, seconded by Director Escobedo.

Motion approved by Roll Call: 4/0 w/one absent.

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, and P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

B. Review and Approve the Five Year Capital Improvement Program Project List Via Resolution 2017-8 – General Manager

Motion to Review and Approve the Five Year Capital Improvement Program Project List via Resolution 2017-8 with a few minor changes was made by Director Nolasco, seconded by Director Escobedo.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, and P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

C. Review and Approve the Financial Reserve Guidelines via Resolution 2017-9 – General Manager

Motion to Review and Approve the Financial Reserve Guidelines via Resolution 2017-9, but to bring Board Policy next month and to allocate monies from different funds, was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, and P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

D. Review and Approve the Letter to the Imperial Irrigation District Regarding Acceptance of the Local Entity Grant Funds – General Manager

Motion to Review and Approve the Letter to the Imperial Irrigation District Regarding Acceptance of the Local Entity Grant Funds in the amount of \$75,000 was made by Director Nolasco, seconded by Director Sandoval.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, and P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday in September, October and November (except 10/31, 11/28) @ 8:30 am at 940 W Main St., El Centro.
- B. CSDA newsletter www.csda.net

CLOSED SESSION:

- 11.** The Motion to go into Close Session @ 8:20 pm was made by Director Sandoval, seconded by Director Tabarez.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

- A. Government Code Section § 54956.9(b) Conference with Legal Counsel - Potential Litigation – 1 Item
The Board reconvened back to Open Session at 8:29 pm. No action was taken

12. ADJOURNMENT:

Motion to adjourn the meeting at 8:31 pm was made by Director Sandoval, seconded by Director Nolasco, Jr. 4/0.

AYES: M. Nolasco, Jr., S. Escobedo, T. Sandoval, P. Tabarez, Jr.

ABSENT: D. Garcia-Ruiz

Minutes of the Regular Meeting September 21, 2017, were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.