

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, November 15, 2018 at 6:00 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting for the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:02 pm by President Nolasco, Jr.

**2. ROLL CALL:**

Director's present at roll call: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, and General Counsel Steve Walker.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Nolasco, Jr.

**4. APPROVAL OF AGENDA:**

Motion to approve the agenda as presented was made by Director Tabarez, Jr., seconded by Director Garcia

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

**PUBLIC PRESENTATIONS/COMMENT:**

- 5.** Martin and Yulil Garza approached the Board with information regarding a run and peace walk they want to include in the Tamale Festival along with Juan Molina. Direction was given to staff.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

- 6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the Regular Meeting of October 18, 2018.

B. Approve Current Demands for October 2018.

Motion to approve the consent agenda as presented was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia,  
P. Tabarez, Jr.

**7. REPORTS:**

- A. President and Director's Comments. Director Nolasco asked about the streets, General Manager Laura Fischer mentioned that the pre-construction meeting went well and construction should start Mid January.
- B. Operations Report for October 2018. Informational Only
- C. General Manager's Report. General Manager mentioned that HPUD on line payment has a new feature "quick pay" it's easy and free to customers. Also it was mentioned on the purchase of a 16' Christmas Tree with lights and ornaments to be located at Tito Park in the amount of \$6,870.00. Direction was given to staff to order tree. GM also mentioned about HPUD Employee appreciation dinner.
- D. Heber Fall Fiesta 2018 – Day of the Dead. Fall Fiesta Review and Update report was given to the Board of Directors.

**8. NEW BUSINESS: Discussion and Possible Action**

- A. Ratify Contract Agreement with RP General to Remove and Replace Cement Sidewalk, Curb & Gutters, and Drive Way Necessary to Repair Water Break at 4 Main Street - General Manager

Motion to Ratify Contract Agreement with RP General to Remove and Replace Cement Sidewalk, Curb & Gutters, and Drive Way Necessary to Repair Water Break at 4 Main Street was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez,

- B. Adopt Resolution Number 2018-13 Authorizing the Submittal of a Grant Application to the State Water Resources Control Board for an Energy Audit and Authorizing the General Manager to Execute and Submit all Documents Related to the Grant – General Manager. Motion to Adopt Resolution Number 2018-13 Authorizing the Submittal of a Grant Application to SWRCB, was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez

**9. OLD BUSINESS:**

- A. Authorize the General Manager to Execute and Submit all Documents Relating to the Construction of a Recreation Center at 156 Littlefield Way Including: a) County Planning Department Variance Application, and b)

Survey of Local Residents– General Manager

Motion to Authorize General Manager to Execute & Submit all Documents Relating to the Construction of a Recreation Center at 156 Littlefield Way Including a) County Planning Department Variance Application b) Survey of Local Residents, was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Cardenas, K. Garcia, P. Tabarez

**10. ANNOUNCEMENTS:**

- A. Board of Supervisors meets on December 4<sup>th</sup>, 11<sup>th</sup> and 18<sup>th</sup> at 9:30 am (open session) at 940 W Main St., El Centro.
- B. CSDA newsletter [www.csdanet.net](http://www.csdanet.net)

**11. CLOSED SESSION:**

The Motion to go into Close Session @ 7:30 pm was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

- A. Government Code Section §54957.6 (a)
  - 1) Public Employee Evaluation of General Counsel

Board reconvened to Open Session at 7:45 pm.

**12. ADJOURNMENT:**

Motion to Adjourn the meeting at 7:47 pm was made by Director Cardenas, seconded by Director Tabarez.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

Minutes of the Regular Meeting for November 15, 2018 were prepared by Raquel Carrillo – Board Secretary

Heber Public Utility District is an equal opportunity provider and employer.