

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, July 18, 2019 at 6:00 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting for the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:01 pm by President Tabarez.

**2. ROLL CALL:**

Directors present at roll call: M. Nolasco, P. Tabarez, K. Garcia, M. Cardenas, and T. Sandoval.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Tabarez.

**4. APPROVAL OF AGENDA:**

Motion to approve the agenda as presented was made by Director Nolasco, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval.

**5. PUBLIC PRESENTATIONS/COMMENT: NONE**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

**6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the Regular Meeting of June 20, 2019.
- B. Approve Current Demands for June 2019.
- C. Authorize the President of the Heber Public Utility District Board to Sign a Letter of Support for ACA 1.

Motion to approve the consent agenda as presented was made by Director Nolasco, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 5/0

AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval

**7. REPORTS:**

- A. President and Director's Comments
- B. Operations Report for June 2019
- C. General Manager's Report

**8. NEW BUSINESS: Discussion and Possible Action**

- A. Select Three Candidates to serve on the CSDA Board and Approve the Election Ballot – General Manager  
Motion to approve item 8.A. as presented was made by Director Cardenas, seconded by Director Garcia.  
Motion approved by Roll Call: 5/0  
AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- B. Select a Theme for 2019 Fall Fiesta and 5K Run – General Manager  
Motion to approve the Theme – Day of the Dead as the Fall Fiesta Theme was made by Director Nolasco, seconded by Director Garcia.  
Motion approved by Roll Call: 5/0  
AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- C. Authorize Donation to the Brown Bag Coalition – General Manager  
Motion to approve a donation to the Brown Bag Coalition was made by Director Sandoval, seconded by Director Cardenas.  
Motion approved by Roll Call: 5/0  
AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- D. Consider Setting Board Workshop to Develop a Strategic Plan – General Manager  
Motion to submit an RFP for consulting services to develop a Strategic Plan was made by Director Sandoval, seconded by Director Cardenas.  
Motion approved by Roll Call: 5/0  
AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- E. Approve the Cancellation of the Heber Public Utility District Board Meeting in August 2019 – Laura Fischer, General Manager  
Motion to cancel the August meeting was made by Director Cardenas, seconded by Director Garcia.  
Motion approved by Roll Call: 5/0  
AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval

**9. OLD BUSINESS: Discussion and Possible Action**

- A. Adopt Resolution 2019-05 Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds for the Park Project at APN #054-540-057 on the corner of Rockwood Avenue and Correll Road. – Laura Fischer General Manager & Jeorge Galvan, The Holt Group
- Motion to adopt Resolution 2019-05 was made by Director Cardenas, seconded by Director Sandoval.
- Motion approved by Roll Call: 5/0
- AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- B. Adopt Resolution 2019-06 Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds for the Park Project at APN #054-352-027 at Children’s Park. – Laura Fischer General Manager & Jeorge Galvan, The Holt Group
- Motion to approve Resolution 2019-06 was made by Director Sandoval, seconded by Director Cardenas.
- Motion approved by Roll Call: 5/0
- AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- C. Adopt Resolution 2019-07 Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds for the Park Project at APN #054-605-010 at 1171 N. Bloomfield Avenue and APN# 054-601-001 at 156 Littlefield Way. – Laura Fischer General Manager & Jeorge Galvan, The Holt Group
- Motion to approve Resolution 2019-07 was made by Director Sandoval, seconded by Director Cardenas.
- Motion approved by Roll Call: 5/0
- AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- D. Review and Approve the Conceptual Design of the Proposed Recreation Center at 156 Littlefield Way and Authorize Staff to Prepare the Request for Bid to Construct. – Laura Fischer, General Manager & Juny Marmolejo, Engineer at The Holt Group
- Motion to approve the Conceptual Design for a 40’ X 40’ metal building was made by Director Cardenas, seconded by Director Garcia.
- Motion approved by Roll Call: 5/0
- AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval
- E. Adopt Resolution 2019-3 to Adopt the Reserve Policy Resolution for Fiscal Year 2019-20 – General Manager
- Motion to approve Resolution 2019-3 was made by Director Cardenas, seconded by Director Garcia.
- Motion approved by Roll Call: 5/0
- AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval

- F. Adopt Resolution Number 2019-4 to Adopt the Five Year Capital Improvement Program Project List – General Manager

Motion to approve Resolution 2019-4 was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval

- G. Adopt the Memorandum of Understanding Between the Heber Public Utility District and the Heber Community Foundation – General Manager

Item was Tabled until next meeting.

#### **10. ANNOUNCEMENTS:**

- A. Board of Supervisors meets on Tuesdays in August, at 9:30 am (open session) at 940 W Main St., El Centro. The Board of Supervisors will not meet on August 20<sup>th</sup> and 27<sup>th</sup>. They will not meet on September 3<sup>rd</sup>.

- B. CSDA newsletter [www.csda.net](http://www.csda.net).

Annual Conference & Exhibitor Showcase September 25-28, 2019 in Anaheim, CA.

#### **11. CLOSED SESSION:**

Motion to go into Closed Session was made at 7:30 pm by Director Cardenas as seconded by Director Garcia.

Motion Approved by Roll Call: 5/0

AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval

- A. Government Code Section §54957.6 (a)  
Conference with Labor Negotiators - General Manager  
a) Natural Resources Technical Associates

b) Public Employee Evaluation of General Manager

- 12. ADJOURNMENT:** No reportable action was taken, direction was given to staff.  
Motion to Adjourn was made at 8:13 pm by Director Cardenas as seconded by Director Garcia.

Motion Approved by Roll Call: 5/0

AYES: M. Nolasco, K. Garcia, P. Tabarez, Moises Cardenas, and T. Sandoval

Minutes for the Regular Board Meeting of July 18, 2019 were prepared by Laura Fischer, General Manager

Heber Public Utility District is an equal opportunity provider and employer.