

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, April 21, 2016 at 6:00 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:06 pm by President Sandoval.

**2. ROLL CALL:**

Director's present at roll call: S. Escobedo, M. Nolasco, Jr. and T. Sandoval. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo and General Counsel, Steve Walker. Director P. Tabarez, Jr., arrived at 6:20 pm and Director D. Garcia-Ruiz arrived at 6:40 pm.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Sandoval.

**4. APPROVAL OF AGENDA:**

The General Manager requested that item 7. B. be moved to be heard after item 7.E. The Motion to Approve the Agenda as amended was made by Director Nolasco, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 3/0

AYES: S. Escobedo, M. Nolasco, Jr., and T. Sandoval

NOES:

ABSENT: D. Garcia-Ruiz, P. Tabarez, Jr.

**5. PUBLIC PRESENTATIONS/COMMENT:**

Cameron Bucher from Wisteria Consulting informed the Board about the new homes at Heberwood Subdivision that will be under construction in a couple of months at the corner of Dogwood and Hwy 86.

Bethamee Garcia and Natalie Lopez, approached the Board asking for a donation to the Dynamo soccer team that she plays in.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

**6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approval of Minutes for the regular meeting on March 17, 2016.

B. Approval of Current Demands for March 2016.

Motion to Approve the Consent Agenda was made by Director Nolasco, Jr., seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: S. Escobedo, M. Nolasco, Jr., and T. Sandoval

NOES:

ABSENT: D. Garcia-Ruiz and P. Tabarez, Jr.,

**7. REPORTS:**

A. President and Director's Comments

Director Sandoval reported that the General Manager and he met with Assemblyman Garcia to discuss some of the needs of the Heber community including sidewalks, street improvements, parks and recreation programs.

He also reported that the Heber Little League was awarded funds from County Supervisors for a new large scoreboard.

C. Operations Report for March 2016. Informational only.

D. Engineer's Report – Water Treatment Plant Improvement Project.

Juny gave a brief update on the Water Treatment Plant Improvement Project.

E. General Manager's Report.

General Manager reported that the movie night was cancelled due to high winds, movie will be rescheduled for June with an Ice Cream Social. Roofing project went well. Money spent for Little League was around \$13,000 out of \$25,000 budgeted.

B. Sub-Committee Report – 85<sup>th</sup> Anniversary

General Manager informed the board that HPUD has \$5,000 budget for Anniversary, and is looking for outside help from Anita P. Martinez. Also to making three big events during the months of September, October, and November.

**8. NEW BUSINESS: Discussion and Possible Action**

A. Information Regarding Compliance with Organics and Alternative Daily Cover Diversion Initiatives AB 1826 and AB 1594 – General Manager & CR&R Representatives.

Victor Carrillo, Francisco Ochoa, and Tyler Douthitt with CR & R made a presentation regarding Compliance with Organics and Alternative Daily Cover Diversion Initiative AB 1826 and AB 1594.

- B. Authorize a Budget Modification to Include the Cost Associated With the Purchase of a Lawn Mower for the Parks Department – General Manager

Motion to Authorize a Budget Modification to Include the Cost Associated With the Purchase of a Lawn Mower for the Parks Department was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.,

NOES:

ABSENT:

- C. Information Only Regarding the Third Quarter Budget Review – Finance Manager

A Budget Committee meeting will be scheduled the third week of May or early June.

- D. Authorize Contributions to Various Non-Profit and Charitable Organizations – General Manager

Motion to make a donation to Southwest Travel Club for the amount of \$100, to go towards Diana Sosa. Donation made to Heber Soccer Club U10 for the amount of \$500, with the understanding that HPUD does not want company name on back of uniforms. Donation made to Dynamo Soccer Club – Under 16 Girls Team to go towards Natalia Lopez, Adriana Lopez, Shelsea Dennis, Bethamee Garcia and Brianna Mendez, motion was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion passed by Roll Call: 4/1 with Garcia-Ruiz abstaining.

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, P. Tabarez, Jr.

NOES:

ABSENT:

## **9. OLD BUSINESS: Discussion and Possible Action**

- A. Adopt Resolution Number 2016-04 Adopting a Facility Use Policy – General Manager

Motion to Adopt Resolution Number 2016-4 Adopting a Facility Use Policy was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz P. Tabarez, Jr.,

NOES:  
ABSENT:

- B. Adopt Resolution Number 2016-5 Establishing a Fee and Charges Schedule for the Use of District Parks, Buildings and Facilities – General Manager

Motion to Adopt Resolution Number 2016-5 Establishing a Fee and Charges Schedule for the Use of District Parks, Building and Facilities was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:  
ABSENT:

- C. Information Only Regarding Exceedance of HAA5 Maximum Contaminant Level at Water Treatment Plant – General Manager. Information Only
- D. Information Only Regarding Community Benefit Program Application – General Manager

Application was submitted.

#### 10. ANNOUNCEMENTS:

- A. Board of Supervisors meets April 19<sup>th</sup> at Westmorland, April 26<sup>th</sup>, May 3<sup>rd</sup>, May 10<sup>th</sup>, and May 17<sup>th</sup> at the County Board Room,

- B. CSDA newsletter [www.csda.net](http://www.csda.net)

CSDA 2016 Special Districts Legislative Days – May 17<sup>th</sup> and 18<sup>th</sup> in Sacramento.

- Review the Flyer Regarding Heber for Use at Legislative Days.

#### 11. CLOSED SESSION:

The Motion to go into Close Session was made at 8:23 pm was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call:

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz and P. Tabarez, Jr.

NOES:  
ABSENT:

- A. Employee Negotiations – Government Code Section §54957.6  
Natural Resources Technical Association

- B. Government Code Section §54957 Public Employee Evaluation of Performance (General Manager)

**ADJOURNMENT:**

Motion to adjourn the meeting at 9:23pm was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

- 12. Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz and P. Tabarez, Jr.

NOES:

ABSENT:

Minutes of the Regular Meeting for April 21, 2016 were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.