

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, March 17, 2016 at 6:00 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:02 pm by President Sandoval.

**2. ROLL CALL:**

Director's present at roll call: S. Escobedo, M. Nolasco, Jr., T. Sandoval and D. Garcia-Ruiz. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo and General Counsel, Martin Gonzalez. Director P. Tabarez, Jr. arrived at 6:15 pm.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Sandoval.

**4. APPROVAL OF AGENDA:**

The Motion to Approve the Agenda as presented was made by Director Nolasco, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, and D. Garcia-Ruiz

NOES:

ABSENT: P. Tabarez, Jr.

**5. PUBLIC PRESENTATIONS/COMMENT:**

Heber resident Debbie Martinez approached the board asking for a donation for Spread the Love Charity the donation will go towards getting fencing for the Carne Asada cook-off which will be held on April 23<sup>rd</sup> at Stark Field. The board approved a donation in the amount of \$250.00 for the Spread the Love Charity. The board also asked if the charity can put up a banner representing HPUD.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

**6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approval of Minutes for the regular meeting on February 18, 2016.
- B. Approval of Current Demands for February 2016.
- C. Authorize Out of State Travel to Tyler Software Training in Phoenix Arizona.

Motion to Approve the Consent Agenda was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:

ABSENT:

**7. REPORTS:**

- A. President and Director's Comments. Director Sandoval mentioned that Little League was happy with T-ball backstop and the other improvements that HPUD made at the park. He also commented that he was glad staff was working with the residents to hold the Easter Egg Hunt. He also reported that the Senior Aerobics class was now holding classes three times per week at the new Heber Community Center.
- B. Operations Report for February 2016. Information Only.
- C. Engineer's Report – Water Treatment Plant Improvement Project. Juny Marmolejo, Resident Engineer with The Holt Group gave a brief presentation on the WTP Project.
- D. General Manager's Report.  
General Manager, Laura Fischer, reported that HPUD donated \$100 dollars worth of candy to the Easter Egg Hunt and mentioned the dates of the next movie nights in April and May.

**8. NEW BUSINESS: Discussion and Possible Action**

- A. Consider Approval of Request to Waive Capacity Fees for New Mobile Home Installation at 1007 ½ Heber Avenue by Ms. Uriarte – General Manager

Motion to Waive Capacity Fees for New Mobile Home Installation at a10071/2 Heber Avenue was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:

ABSENT:

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- B. Authorize a Budget Modification to Include the Cost Associated with a Celebration of the Heber Public Utility District 85<sup>th</sup> Anniversary – General Manager

Motion to Authorize a Budget Modification to Include the Cost Associated with a Celebration of the Heber Public Utility District 85<sup>th</sup> Anniversary by Director Tabarez, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.,

NOES:

ABSENT:

## 9. OLD BUSINESS: Discussion and Possible Action

- A. Information Only Regarding Exceedance of HAA5 Maximum Contaminant Level at Water Treatment Plant – General Manager

Information Only

- B. Award the Contract to Repair/Replace the Roof at 1085 Ingram Avenue – General Manager

The Motion to Award the Contract to Repair/Replace the Roof at 1085 Ingram Avenue, in the amount not to exceed \$22,222.00 for both North and South Buildings was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, P. Tabarez, Jr.,

NOES:

ABSENT: D. Garcia-Ruiz

- C. Review the Facility Use Policy – General Manager

Item will be brought back for action next Board meeting.

## 10. ANNOUNCEMENTS:

- A. Board of Supervisors meets March 22<sup>nd</sup>, April 5<sup>th</sup> and 12<sup>th</sup> at the County Board room, and April 19<sup>th</sup> at the City of Westmorland Council chambers.
- B. CSDA newsletter [www.csda.net](http://www.csda.net)  
CSDA 2016 Special Districts Legislative Days – May 17<sup>th</sup> and 18<sup>th</sup> in Sacramento.  
Directors Garcia-Ruiz and Tabarez Jr., would like to attend. Director Nolasco Jr. will check his calendar.

**CLOSED SESSION:**

11. The Motion to go into Close Session was made 7:42 pm was made by Director Tabarez, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, P. Tabarez, Jr.  
NOES:  
ABSENT: D. Garcia-Ruiz

- A. Employee Negotiations – Government Code Section 54957.6  
Natural Resources Technical Association

Board reconvened into Open Session at 8:25 pm. No reportable action was taken.

**12. ADJOURNMENT:**

Motion to adjourn the meeting at 8:26 pm was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, and P. Tabarez, Jr.  
NOES:  
ABSENT: D. Garcia-Ruiz

Minutes of the Regular Meeting for March 17, 2016 were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.