

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, February 18, 2016 at 4:30 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 4:32 pm by President Sandoval.

**2. ROLL CALL:**

Director's present at roll call: S. Escobedo, M. Nolasco, Jr. T. Sandoval, and P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo and General Counsel, Steve Walker. Director D. Garcia-Ruiz arrived at 4:34.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Sandoval.

**4. APPROVAL OF AGENDA:**

The Motion to Approve the Agenda as presented was made by Director Tabarez, Jr. seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, P. Tabarez, Jr.

NOES:

ABSENT: D. Garcia-Ruiz

**5. PUBLIC PRESENTATIONS/COMMENT:** None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

**6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approval of Minutes for the regular meeting on January 20, 2016.
- B. Approval of Current Demands for January 2016.

Motion to Approve the Consent Agenda was made by Director Nolasco, Jr. seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, P. Tabarez, Jr.

NOES:

ABSENT: D. Garcia-Ruiz

## **7. REPORTS:**

- A. Operations Report for January 2016. Informational only
- B. President and Director's Comments
- C. General Manager's Report.

The General Manager told to the Board that the youth soccer league requested the use of field, reservation fee would be waived but would collect deposit of \$300 for use of bathrooms and deposit would be cased only if keys and if there was damage to restrooms.

## **8. NEW BUSINESS: Discussion and Possible Action**

- A. Information Only Regarding Exceedance of HAA5 Maximum Contaminant Level at Water Treatment Plant – General Manager

General Manager gave a brief explanation of why HPUD exceeded HAA5 Maximum Contaminant Level.

- B. Approve the Purchase of Bleachers and T-Ball Backstop for the Tito Huerta Park for a Total Not to Exceed \$20,000 – General Manager

Motion to Approve the Purchase of (3) Bleachers and one permanent T-Ball Backstop for the Tito Huerta Park for a Total Not to Exceed \$25,000, was made by Director Garcia-Ruiz, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:

ABSENT:

- C. Establish a Sub-Committee to Plan and Implement a Celebration for the Heber Public Utility District 85<sup>th</sup> Anniversary – General Manager

Motion to Establish a Sub-Committee to Plan and Implement a Celebration for the Heber Public Utility District 85<sup>th</sup> Anniversary and have Director

Garcia-Ruiz and Director Sandoval plan it was made by Director Sandoval, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr. T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:

ABSENT:

- D. Authorize a Request for Proposal for Roofing Contract at 1085 Ingram Avenue – General Manager

Motion to Authorize a Request for Proposal for Roofing Contract at 1085 Ingram Ave., was made by Director Garcia-Ruiz, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz and P. Tabarez, Jr.

NOES:

ABSENT:

- E. Adopt Resolution Number 2016-3 to Eliminate the Debt Established by Resolution 2013-1 and Authorize the Payment of \$174,171.35 From the Water Fund to the Wastewater Fund – General Manager

Motion to Adopt Resolution Number 2016-3 to Eliminate the Debt Established by Resolution 2013-1 and Authorize the Payment of \$174,171.35 from the Water Fund to the Wastewater Fund was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:

ABSENT:

- F. Mid-Year Budget Review – Finance Manager

The Board was presented with a review of the Mid-Year Budget report.

## **9. OLD BUSINESS: Discussion and Possible Action**

- A. Information Only Regarding the Community Benefit Program Application – General Manager

The General Manager informed the Board that the parks application is being developed. Applications are due by April 15.

- B. Review the Facility Use Policy – General Manager

Item will be brought back to next meeting.

**10. ANNOUNCEMENTS:**

- A. Board of Supervisors meets March 1<sup>st</sup> at the City of Imperial Veteran's Building, and March 8<sup>th</sup> and 15<sup>th</sup> at the County of Imperial.
- B. CSDA newsletter [www.csda.net](http://www.csda.net)

**11. ADJOURNMENT:**

The Motion to adjourn the meeting @ 5:15 pm was made by Director Tabarez, Jr. seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and  
P. Tabarez, Jr.

NOES:

ABSENT:

Minutes of the Regular Meeting for February 18, 2016 were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.