

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, February 15, 2018 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by President Martin Nolasco, Jr.

2. ROLL CALL:

Director's present at roll call: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, and representing General Counsel, Mitch Driskill. Director Sandoval arrived at 6:12 pm.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Nolasco, Jr.

4. APPROVAL OF AGENDA:

The Motion to approve the Agenda as presented was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 4/1(absent)

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

ABSENT: T. Sandoval

5. PUBLIC PRESENTATIONS/COMMENT:

Diahna Garcia-Ruiz approached the Board with a letter requesting sponsorship towards the Brown Bag Coalition annual gala, direction was made to purchase a ticket for a table of 10 for \$300.00.

Crystal Duran from the Heber Library approached the Board giving them thanks for the help HPUD has given the Library though out the year.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

- 6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the regular meeting of January 18, 2018.
- B. Approve Current Demands for January 2018.

The Motion to Approve the Consent Agenda as presented was made by Director Garcia, seconded by Director Cardenas.

Motion approved by Roll Call: 4/1 (absent)

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

ABSENT: T. Sandoval

7. REPORTS:

- A. President and Director's Comments. Director Garcia gave a brief overview of the CSDA Leadership Conference that he attended.
- B. Operations Report for January 2018
- C. General Manager's Report. GM mentioned she received a request from a SAVAPPA dance student. GM also announced the resignation of an HPUD operator, and will start the process of hiring a new operator-in-training.
- D. Update on Heber Tamale Festival.
Helen Molina with Wasupwu Productions updated the Board on the outcome of the Heber Tamale Festival, and mentioned that WASUPWU Productions was donating the amount of \$500 to the Heber Drum line.

Director Tabarez mentioned that HPUD should match the donation to the Heber Drum line to make it a total of \$1,000. Direction was given to staff to make a donation to the Heber Drum line in the amount of \$500.

8. NEW BUSINESS: Discussion and Possible Action

- A. Information Only Regarding the Five Year Capital Improvement Project List – General Manager.
Director was given to staff to write a letter to the IID Local Entity and request additional funding and set up meeting with Mr. Khun.
- B. Authorize the preparation and submittal of a Request for Proposal for the rehabilitation and/or replacement of two lift stations and various manholes – General Manager.

Motion to Authorize the preparation and submittal of a Request for Proposal for the rehabilitation and/or replacement of two lift stations and various manholes was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, M. Nolasco, Jr., T. Sandoval, K. Garcia, and P. Tabarez, Jr.

- C. Authorize the preparation and submittal of a Request for Proposal for the purchase of signage for four parks– General Manager.

Direction was given to staff to look into signs that are less expensive, ask schools Welding Dept. if they can help build the signs. Have the cost under \$1,000, bring back to future meeting. Motion was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, M. Nolasco, Jr., T. Sandoval, K. Garcia, and P. Tabarez, Jr.

- D. Authorize the Submittal of a Letter of Interest to the County of Imperial Community Benefit Program and Approve Project Description and Funding Request – General Manager

After careful consideration the Board gave direction to staff to submit a letter of Interest to the County of Imperial Community Benefit Program to request funding for the upgrade to Children’s Park and to hire a Part Time individual to work with all the recreational projects HPUD has planned.

Motion was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, M. Nolasco, Jr., T. Sandoval, K. Garcia, and P. Tabarez, Jr.

- E. Information Only Regarding Increased Power Cost at Water Treatment Plant– General Manager. Informational will be brought back to next meeting.

9. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday in March, at 9:30 am (open session) at 940 W Main St., El Centro.
- B. CSDA newsletter www.csdanet.net

10. ADJOURNMENT:

Motion to adjourn the meeting at 7:19 pm was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, M. Nolasco, Jr., T. Sandoval, K. Garcia, and P. Tabarez, Jr.

Minutes of the Regular Meeting for February 15, 2018, were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.