

**HEBER PUBLIC UTILITY DISTRICT
AND THE
HEBER MEADOWS CFD NO 2005-1
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, September 20, 2018 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Director's of the Heber Public Utility District was held at the District's meeting room and called to order at 6:03 pm by Director Nolasco, Jr.

2. ROLL CALL:

Director's present at roll call: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, and General Counsel Steve Walker. Director Sandoval arrived @ 6:09 pm

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Nolasco, Jr.

4. APPROVAL OF AGENDA:

Motion to approve the agenda as presented was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

ABSENT: T. Sandoval

5. PUBLIC PRESENTATIONS/COMMENT: None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the Regular Meeting of August, 16, 2018.

B. Approve Current Demands for August 2018.

C. Authorize the General Manager to Execute a Three Year Contract with Hurber Technology for Service and Maintenance of the Wastewater

Treatment Plant De-Watering Units.

- D. Authorize the General Manager to Execute a Contract with Ruiz and Associates to Provide Safety Training to our employees.
- E. Ratify the Settlement Agreement, Mutual Release and Authorization to Deduct from Employee Payroll Check with Four Employees

Motion to Approve the Consent Agenda was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

ABSENT: T. Sandoval

7. REPORTS:

- A. President and Director's Comments. Director Nolasco, Jr., mentioned that the streets look promising.
- B. Operations Report for August 2018. Informational Only
- C. General Manager's Report. General Manager gave a quick update regarding a couple of Water Breaks. Also on THM results.
- D. Heber Fall Fiesta 2018 – Day of the Dead. A quick update was given to the Board.
- E. Final Report on the Manhole and Lift Stations Rehabilitation Project. Project finished.

8. NEW BUSINESS: Discussion and Possible Action

- A. Adopt Resolution Number 2018-11 Authorizing the General Manager to Execute the Certificate of Acceptance for Real Property known as APN Number 054-605-009-000 Heber Meadows Retention Basin – General Manager

The Motion to Adopt Resolution Number 2018-11 Authorizing the General Manager to Execute the Certificate of Acceptance for Real Property Heber Meadows Retention Basin was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

- B. Adopt Resolution Number 2018-12 Declaring Certain Items as Surplus Property - General Manager

Motion to Adopt Resolution Number 2018-12 Declaring Certain Items as Surplus Property was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, M. Nolasco, Jr., T. Sandoval, K. Garcia
P. Tabarez, Jr.

9. OLD BUSINESS:

- A. Authorize the General Manager to Award the Purchase of Solar Lights for Jiggs Johnson Park – General Manager

Motion to Authorize the General Manager to Award the Purchase of Solar Lights for Jiggs Johnson Park was made by Director Tabarez, Jr., seconded by Director Sandoval

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia
P. Tabarez, Jr.

- B. Authorize the General Manager to Award the Cross Connection Control Survey Contract to Chris Aguilar – General Manager

Motion to Authorize the General Manager to Award the Commercial Cross Connection Control Survey Contract to Chris Aguilar in the amount of \$8,260.00 was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia
P. Tabarez, Jr.

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets on September 25th and October 2nd, 9th, 16th and 23rd at 9:30 am (open session) at 940 W Main St., El Centro.
- B. CSDA newsletter www.cstda.net – Annual Conference in Indian Wells on September 24th through 27th

11. CLOSED SESSION:

The Motion to go into Close Session @ 6:44 pm was made by Director Tabarez, seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

- A. Government Code Section § 54956.8 Property Negotiations
Property: APN#054-201-006 and APN#054-201-015
Property Negotiator: General Manager

Motion to reconvene from Open Session at 7:16, was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia,
P. Tabarez, Jr.

12. ADJOURNMENT:

Motion to Adjourn the meeting at 7:19 pm was made by Director Tabarez, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

Minutes of the Regular Meeting for September 20, 2018, were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.