

HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA 92249

MINUTES

Thursday, May 18, 2023 at 6:00 p.m.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:** Vice-President Diaz-Molina called the meeting to order at 6:03pm.
- 2. ROLL CALL:** Those attending the meeting included Vice-President Diaz-Molina, Director Matus, Director Tabarez, and Director Garcia via Zoom. President Sandoval was excused absent. Also in attendance were General Manager, Madeline Dessert, General Counsel, Steve Walker, and Office Manager, Moises Cardenas.
- 3. PLEDGE OF ALLEGIANCE:** Vice-President Diaz-Molina led the Pledge of Allegiance.
- 4. APPROVAL OF AGENDA:** There was a motion to approve the agenda by Director Tabarez, seconded by Director Garcia while tabling item 8F.
The motion was approved by roll call vote of 4-0-1.
AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia
NOES: None.
ABSTAIN: None.
ABSENT: President Sandoval

5. PUBLIC COMMENTS:

Sarah Curry, 59 W Mallard St.- Ms. Curry wanted to thank Ms. Dessert for her continued follow up regrading community matters.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

- 6. CONSENT AGENDA:** There was a motion to approve the Consent Agenda by Director Tabarez, seconded by Director Matus.
The motion was approved by roll call vote of 4-0-1.
AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval

A. Approve the Minutes for the Regular Meeting on April 20, 2023 and for the Special Meeting on May 8, 2023

B. Approve Current Demands for April 2023

7. REPORTS:

A. President and Director's Comments

B. Operations Report for April 2023

The Operations Report was presented with no additional comment.

C. General Manager's Report

General Manager Madeline Dessert spoke about the Street Sweeping in Heber and how the County of Imperial is going out to bid for street sweeping services. Additionally, she gave an update on Children's Park and USDA Funding for the Wastewater Treatment Plant.

D. Grants Update

The Grants Update was presented with no additional comment.

8. NEW BUSINESS: Discussion and Possible Action

A. Adopt Proclamation Declaring May 15-May 20 as Special District Employee's Week- General Manager

There was a motion to adopt the Proclamation declaring May 15-May 20 as Special District Week by Director Tabarez, seconded by Director Matus.

The motion was approved by roll call vote of 4-0-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval

B. Information Only- Presentation on condition and possible update to HPUD Wastewater Treatment Plant- Lead Operator Edoardo Gonzalez

The presentation on the condition of the HPUD Wastewater Treatment Plant was presented with no additional comment.

C. Adopt Resolution 2023-03 to update the Facility Use Policy- General Manager

There was a motion to approve Resolution 2023-03 by Director Tabarez, seconded by Vice-President Diaz-Molina.

The motion was approved by roll call vote of 4-0-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval

D. Approve Change Order #2 to the Asphalt Paving Project at the Recreation Center in the Amount of \$15,220- General Manager

There was a motion to approve Change Order #2 to the Asphalt Paving Project at the Recreation Center by Director Tabarez, seconded by Director Garcia.

The motion was approved by roll call vote of 4-0-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval

E. Authorize staff to purchase various equipment under the USDA Community Facilities Equipment Grant- General Manager

There was a motion to authorize staff to purchase various equipment under the USDA Community Facilities Equipment Grant by Director Tabarez, seconded by Director Garcia.

The motion was approved by roll call vote of 4-0-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval

F. Information Only- 2023-2024 Budget Review- Finance Manager

Item 8-F was tabled during Item 4: Approval of the Agenda.

9. ANNOUNCEMENTS:

The Department of Water Resources agreements were signed by the General Manager on April 25, 2023.

The Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://board.imperialcounty.org/>.

CSDA newsletter is available at www.csda.net.

CSDA Annual Conference will be held on August 28-31 in Monterey, CA.

10. CLOSED SESSION:

There was a motion to go into Closed Session at 6:00pm by Director Tabarez, seconded by Director Garcia.

The motion was approved by roll call vote of 4-0-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval

To ensure privacy during Closed Session, we will observe the following procedures:

- A separate, private Zoom meeting for Closed Session will be created.
- Once a motion to move to Closed Session is approved, participants joining Closed Session will exit the public meeting and join the private Closed Session meeting.
- Once Closed Session is complete, participants will leave the private zoom meeting and re-join the public and adjournment.
 - A. Potential Litigation (Government Code § 54956.9(d)(1))
 - 1 Case: Empire Cat
 - B. Public Employee Performance Evaluation (Government Code § 54957(b))
 - General Manager

No reportable action taken in Closed Session.

There was a motion to end Closed Session at 6:30pm by Director Tabarez, seconded by Director Matus.

The motion was approved by roll call vote of 4-0-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval

11. ADJOURNMENT: There was a motion to adjourn the meeting at 6:34pm by Director Tabarez, seconded by Director Matus.

The motion was approved by roll call vote of 4-0-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: President Sandoval