

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
And The
Heber Meadows CFD 2005-1 Board of Directors**

AGENDA

**1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, December 15, 2022 at 6:00 p.m.

Members of the public may attend this meeting in person or via the application Zoom.

THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (*California Government Coe Section 5485950, et Seq.*), and the *Federal Americans with Disabilities Act.*

THE HEBER PUBLIC UTILITY DISTRICT ADOPTED RESOLUTION 2021-12 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY PROCLAMATION DATED MARCH 4, 2021 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS FOR THE PERIOD OF THIRTY DAYS PURSUANT TO BROWN ACT PROVISIONS.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING 1 (669) 900-6833 OR 1 (760) 336-1572.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two

working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE:**
- 4. APPROVAL OF AGENDA:**
- 5. PUBLIC COMMENTS:**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA:

- A. Ratify Resolution 2022-17 Proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Proclamation Dated March 4, 2021 and authorizing remote teleconference meetings of the Heber Public Utility District Board of Directors for the period of thirty days pursuant to Brown Act.
- B. Approve the Minutes for the Regular Meeting of Regular Meeting on November 17, 2022 and the Special Meeting on December 1, 2022.
- C. Approve Current Demands for November 2022.
- D. Ratify the Employment Contract with Madeline Dessert as General Manager.
- E. Approve and Adopt the Amended Temporary Part-Time Salary Schedule for FY 2022-23 and Appoint to the Position of Temporary Part-Time Assistant General Manager.
- F. Repeal Current COVID Leave Compensation Policy and Procedures.
- G. Adopt the Heber Public Utility District Board Meeting Calendar for 2023.

7. REPORTS:

- A. President and Director's Comments
- B. Operations Report for November 2022
- C. General Manager's Report

D. Grants Update

8. NEW BUSINESS: Discussion and Possible Action

- A. Presentation to Outgoing President – Kaine Garcia
- B. Nominate and Elect a Board Member to the Office of President.
- C. Nominate and Elect a Board Member to the Office of Vice-President
- D. Nominate and Elect a Board Member to the Office of Treasurer

The Board will have a five-minute break to take photos. Refreshments will be available.

- E. Information Only Regarding the Community Facilities District 2005-1 Annual Report Prepared by Willdan Financial Services – General Manager
- F. Authorize the General Manager Solicit Proposals for a Water and Sewer Rate Study – General Manager
- G. Information Regarding Employee Medical Benefit Cost Increase – General Manager

9. OLD BUSINESS: Discussion and Possible Action

- A. Adopt Resolution 2022-19 Approving the Amended and Restated Agreement Between the Heber Public Utility District and CR&R Incorporated for Integrated Solid Waste Management Services as – General Manager
- B. Direct Staff to Administer the Proposition 218 Process for Solid Waste Collection Rates and Set a Public Hearing on February 16, 2023 for the Heber PUD’s Consideration of the Proposed Rate Schedule – General Manager
- C. Adopt Resolution Number 2022-23 to modify the Administrative Services Fee Schedule to Adjust Fees for Late Payment, Service Connection / Reconnection, and Credit Card Processing – Finance Manager
- D. Adopt Resolution 2022-24 Approving the Amendment to Capital Improvement Projects to Modify Heber Public Utility District’s Funding Contribution for Children’s Park Project Over Multiple Fiscal Years – General Manager
- E. Authorize the General Manager to Execute the Contract for the Construction of Children’s Park Improvement Project to Three Peaks in the Amount of \$1,565,899 – General Manager

10. ANNOUNCEMENTS:

Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>.

CSDA newsletter is available at www.csdanet.net

11. CLOSED SESSION:

To ensure privacy during Closed Session, we will observe the following procedures:

- A separate, private Zoom meeting for Closed Session will be created.
 - Once a motion to move to Closed Session is approved, participants joining Closed Session will exit the public meeting and join the private Closed Session meeting.
 - Once Closed Session is complete, participants will leave the private zoom meeting and re-join the public and adjournment.
- A. Employee Performance Evaluation (Government Code Section §54957 (b))
Title: General Manager
- B. Labor Negotiations (Government Code Section §54957.6)
Title: Natural Resources Technical Association
- C. Potential Litigation (Government Code Section § 54956.9(d)(1))
1 Case: Empire Cat

12. ADJOURNMENT:

I, Moises Cardenas, hereby certify that the agenda for the Heber Public Utility District Board Meeting of December 15, 2022 at 6:00 p.m. was posted on December 9, 2022 @ 4:30: p.m. at the Heber Public Utility District Office and online at www.heber.ca.gov.