

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, May 19, 2022 at 6:00 p.m.

AGENDA MINUTES

Members of the public may attend this meeting in person or via the application Zoom.

THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (*California Government Coe Section 5485950, et Seq.*), and the *Federal Americans with Disabilities Act.*

THE HEBER PUBLIC UTILITY DISTRICT ADOPTED RESOLUTION 2021-12 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY PROCLAMATION DATED MARCH 4, 2021 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS FOR THE PERIOD OF THIRTY DAYS PURSUANT TO BROWN ACT PROVISIONS.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING 1 (669) 900-6833 OR 1 (760) 336-1572.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:** The meeting was called to order by Director Tabarez at 6:05 pm.

2. **ROLL CALL:** Those attending the meeting included Director Tabarez, Director Diaz-Molina, and Director Matus. President Garcia and Vice-President Sandoval were excused absent. Also, in attendance were: General Manager, Laura Fischer, General Counsel, Steve Walker, and Finance Manager, Adriana Amezcua.
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Tabarez.
4. **APPROVAL OF AGENDA:**
General Manager, Laura Fischer requested that item 6-E be pulled from the consent agenda because CR&R has postponed their request for a rate increase until September. Motion to approve the modified agenda without item 6-E in the consent agenda was made by Director Diaz-Molina, seconded by Director Tabarez.

Motion passed with a roll call vote of 3-0-2.

AYES: Director Tabarez, Director Diaz-Molina, Director Matus

NOES:

ABSENT: President Garcia, Vice-President Sandoval

5. PUBLIC COMMENTS:

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda

1) Laura A. Vargas, 1122 Heber Ave., Heber, CA 92249

Laura A. Vargas and Silvia Mayoral from the Sheriff's Activities League (SAL) Polynesian Dance Program asked for donation to the Polynesian Dance program to help fund a trip to a Polynesian Dance Competition. General Manager, Laura Fischer explained to the BOD that she was only authorized to donate up to \$100.00 without board authorization. The Board discussed the matter and gave direction to the General Manager to donate a total in the amount of \$500.00 to the Polynesian Dance group.

6. CONSENT AGENDA:

- A. Ratify Resolution 2022-03 Proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Proclamation Dated March 4, 2021 and authorizing remote teleconference meetings of the Heber Public Utility District Board of Directors for the period of thirty days pursuant to Brown Act.
- B. Approve the Minutes for the Regular Meeting of April 21, 2022.
- C. Approve Current Demands for April 2022.
- D. Authorize Repairs to Water Treatment Plant Backwash Pump Station – General Manager
- E. Approve the Rate Increase for Waste Hauling Services According to the Franchise Agreement with CR&R – General Manager

Motion to approve the Consent Agenda 6.A through 6.D (without Item 6-E) was made by Director Diaz-Molina, seconded by Director Matus.

Motion passed with a roll call vote of 3-0-2.

AYES: Director Tabarez, Director Diaz-Molina, Director Matus

NOES:

ABSENT: President Garcia, Vice-President Sandoval

7. REPORTS:

A. President and Director's Comments

Director Diaz-Molina was thankful to staff for their support with her trip to CSDA Legislative Days, she mentioned that she spoke to Assemblymember Eduardo Garcia regarding parks. Assemblymember Garcia, invited Director Diaz-Molina to a rally for his legislation that would add an additional 1 billion dollars to the Proposition 68, Statewide Park Development and Community Revitalization Program. Director Diaz-Molina was excited to be part of the rally to show HPUD's support. She also briefly mentioned that Assemblymember Garcia stated that there would be more COVID Relief Fund money coming to HPUD soon.

The other directors present did not have comments.

B. Operations Report for April 2022

Operations report was presented without additional comment.

C. General Manager's Report

General Manager's Report was presented without additional comment.

D. Grants Update

Grants Update was presented without additional comment.

E. Children's Park Project Update

Children's Park Project Update was presented without additional comment.

8. NEW BUSINESS: Discussion and Possible Action

A. Adopt a Proclamation Declaring May 16- May 20 Special District Employee's Week – General Manager

A motion to Adopt a Proclamation Declaring Special District Employee's Week was made by Director Diaz-Molina, seconded by Director Matus.

Motion passed with a roll call vote of 3-0-2.

AYES: Director Tabarez, Director Diaz-Molina, Director Matus

NOES:

ABSENT: President Garcia, Vice-President Sandoval

9. OLD BUSINESS: Discussion and Possible Action

A. Information Only Regarding Fiscal Year 2022-2023 Budget– Finance Manager

The Finance Manager, Adriana Amezcua went through the Budget Assumptions, Equipment Outlay, Parks and Recreation Comparative Income Statement, and the Salaries and Benefits. The board stated that they were going to feel more comfortable talking about the budget with all board members present. Director Diaz-Molina also inquired about a possible scholarship to be administered by HPUD.

Since this is an informational item, no action was taken.

10. ANNOUNCEMENTS:

Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>.

CSDA newsletter is available at www.csda.net

Upcoming Conference Opportunities:

Annual Conference & Exhibitor Showcase, August 22-25 in Palm Desert

11. CLOSED SESSION:

A. Public Employee Performance Evaluation (Government Code Section §54957) Title: General Manager

A motion to go into closed session at 7:10pm was made by Director Diaz-Molina, seconded by Director Matus.

Motion passed with a roll call vote of 3-0-2.

AYES: Director Tabarez, Director Diaz-Molina, Director Matus

NOES:

ABSENT: President Garcia, Vice-President Sandoval

A motion to end closed session at 7:41 pm was made by Director Diaz-Molina, seconded by Director Matus.

Motion passed with a roll call vote of 3-0-2.

AYES: Director Tabarez, Director Diaz-Molina, Director Matus

NOES:

ABSENT: President Garcia, Vice-President Sandoval

Steve Walker, General Counsel stated that no reportable action was taken in Closed Session.

12. ADJOURNMENT:

A motion to adjourn was made at 7:42 pm was made by Director Diaz-Molina, seconded by Director Matus.

Motion passed with a roll call vote of 3-0-2.

AYES: Director Tabarez, Director Diaz-Molina, Director Matus

NOES:

ABSENT: President Garcia, Vice-President Sandoval

Minutes of the Regular Meeting for May 24, 2022 were prepared by Moises G. Cardenas, Office Manager.