

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, September 16, 2021, at 6:00 p.m.**

**AGENDA**

**Members of the public may attend this meeting in person or via the application Zoom.**

**THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (California Government Code Section 5485950, et Seq.), and the Federal Americans with Disabilities Act.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE:**
- 4. APPROVAL OF AGENDA:**
- 5. PUBLIC COMMENTS:**

Request to Speak was submitted by:  
Ms. Maria Equihua  
32 West Hawk, Heber, CA

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the Regular Meeting of July 15, 2021, and of the Special Meeting on July 22, 2021.
- B. Approve Current Demands for July and August 2021.
- C. Approve and Accept the 2020 Watershed Sanitary Survey Final Report.
- D. Approve the submittal of Application for Per Capita Grant Funds toward Children's Park Project.
- E. Authorize the General Manager to execute the Notice of Completion for the Heber Recreation Center.

7. **REPORTS:**

- A. President and Director's Comments
- B. Operations Report for July and August 2021
- C. General Manager's Report
- D. COVID Relief Funding
- E. Recreation Programs
- F. Children's Park Improvement Project Update
- G. Grants Report

8. **NEW BUSINESS: Discussion and Possible Action**

- A. Authorize The Holt Group to update the Heber Public Utility District's Emergency Response Plan and modify the Water Fund budget to include additional expense. – General Manager
- B. Authorize the General Manager to execute a contract with Granicus Communications Subscription - General Manager

9. **OLD BUSINESS: Discussion and Possible Action**

- A. Update regarding Special Districts seat on LAFCO Board and the associated annual cost – General Manager
- B. Authorize the submittal of a Request for Proposal for a full size diesel truck for the parks department – General Manager
- C. Adopt Resolution 2021-09 to authorize the submittal of a grant application to the USDA Rural Development Community Facilities Program for improvements to the Heber Recreation Center to construct a patio and shade structure. – General Manager
- D. Adopt Resolution 2021-10 to authorize the submittal of a grant application to the USDA Rural Development Community Facilities Program for improvements to the Heber Recreation Center to purchase furniture and equipment. – General Manager
- E. Adopt Resolution 2021-11 to authorize the submittal of a grant application to the USDA Rural Development Community Facilities Program for improvements to the Heber Recreation Center to resurface the parking lot. – General Manager
- F. Approve the Heber Fall Fiesta Schedule of Activities and Budget and Waive Ordinance 222 to allow for the sale of alcohol for one day– General Manager

**10. ANNOUNCEMENTS:**

- A. Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>.
- B. CSDA newsletter [www.csda.net](http://www.csda.net)

**11. CLOSED SESSION:**

To ensure privacy during Closed Session, we will observe the following procedures:

- A separate, private Zoom meeting for Closed Session will be created.
- Once a motion to move to Closed Session is approved, participants joining Closed Session will exit the public meeting and join the private Closed Session meeting.
- Once Closed Session is complete, participants will leave the private zoom meeting and re-join the public and adjournment.

- A. Conference with Legal Counsel – Anticipated Litigation (Government Code Section §54956.9(d)(2).): 1 matter
- B. Employee Negotiations – (Government Code Section §54957.6) Natural Resources Technical Association.

## **12. ADJOURNMENT:**

I, Laura Fischer, hereby certify that the agenda for the Regular Board Meeting of September 16, 2021 at 6:00 p.m. was posted on September 10, 2021 @ 4:30: p.m. at the Heber Public Utility District Office and online at [www.heber.ca.gov](http://www.heber.ca.gov).

Heber Public Utility District is an equal opportunity provider and employer.