

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, July 15, 2021, at 6:00 p.m.

AGENDA

Members of the public may attend this meeting in person or via the application Zoom.

THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (California Government Coe Section 5485950, et Seq.), and the Federal Americans with Disabilities Act.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING (760) 336-1572.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE:**
- 4. APPROVAL OF AGENDA:**
- 5. PUBLIC COMMENTS:**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the Regular Meeting of June 17, 2021, and of the Special Meeting on June 23, 2021.
- B. Approve Current Demands for June 2021.
- C. Authorize staff to assist the Heber Community Foundation in submitting a grant application to the Imperial Valley Wellness Foundation for grant funds to support healthy activities for Heber community.
- D. Authorize out of state travel for three water and wastewater operators to attend Tri-State Training in Las Vegas, NV on August 9th through August 12th.
- E. Authorize the General Manager to attend the CSDA Annual Conference in Monterey, CA from August 30th through September 2nd.

7. **REPORTS:**

- A. President and Director's Comments
- B. Operations Report for June 2021
- C. General Manager's Report
- D. COVID Relief Grant Fund
- E. Recreation Update
- F. Children's Park Improvement Project Update

8. **NEW BUSINESS: Discussion and Possible Action**

- A. Approve and Accept the Energy Audit of the Water Treatment Plant and Wastewater Treatment Plant funded by Clean Water State Revolving Fund Project No. 8485-110 – AESC, Project Consultant
- B. Adopt Resolution Number 2021-06 to Adopt the Salary Schedule for Fiscal Year 2021-22 – General Manager
- C. Modify the Facility Use Policy Number 3750 to Include Recreation Center – General Manager
- D. Adopt Resolution 2021-07 to the Modified Fee Schedule – General Manager

- E. Cancel the Regularly Scheduled Board meeting of August 19, 2021 – General Manager
- F. Approve the Theme and Scope of the Heber Fall Fiesta 2021 – General Manager

9. OLD BUSINESS: Discussion and Possible Action

- A. Authorize the General Manager to Execute a Professional Service Agreement to Provide Engineering Services for Engineering, Design, Budding and Construction Management of the Water Line Replacement Project with The Holt Group – General Manager
- B. Adopt Resolution Number 2021-05 to Adopt the Five-Year Capital Improvement Program Project List (Second Review) – General Manager
- C. Adopt Resolution Number 2021-04 to Adopt the Reserve Resolution for Fiscal Year 2021-22 (Second Review) – General Manager

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>.
- B. CSDA newsletter www.csda.net

11. CLOSED SESSION:

To ensure privacy during Closed Session, we will observe the following procedures:

- A separate, private Zoom meeting for Closed Session will be created.
- Once a motion to move to Closed Session is approved, participants joining Closed Session will exit the public meeting and join the private Closed Session meeting.
- Once Closed Session is complete, participants will leave the private zoom meeting and re-join the public and adjournment.

- A. Conference with Legal Counsel – Anticipated Litigation (Government Code Section §54956.9(d)(2).): 1 matter
- B. Employee Negotiations – (Government Code Section §54957.6) Natural Resources Technical Association.

12. ADJOURNMENT:

I, Laura Fischer, hereby certify that the agenda for the Regular Board Meeting of July 15, 2021 at 6:00 p.m. was posted on July 9, 2021 @ 5:30: p.m. at the Heber Public Utility District Office and online at www.heber.ca.gov.

Heber Public Utility District is an equal opportunity provider and employer.

