

HEBER PUBLIC UTILITY DISTRICT REPORT TO BOARD OF DIRECTORS

MEETING DATE: December 19, 2019

FROM: Laura Fischer, General Manager

SUBJECT: Authorize the General Manager to Execute a Construction Contract with A & N Quality Builders for the Construction of a Recreation Center at 165 Littlefield Way

ISSUE:

Shall the Board of Directors authorize the General Manager to execute a construction contract with A & N Quality Builders for the construction of the recreation center in the amount not to exceed \$535,000?

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to execute a construction contract with A & N Quality Builders for the construction of the recreation center in the amount not to exceed \$535,000.

FISCAL IMPACT:

Construction Cost No to Exceed: \$535,000.

Project Budget and Funding Source Tables:

Recreation Center Budget	
Design Eng	35,000
Construct	535,000
Contingency	16,050
TOTAL	586,050
Recreation Center Funding Source	
IID Local Entity	75,000
IID Local Entity	80,000
HPUD Trash Fund	80,000
HPUD Parks Fund	351,050
TOTAL	586,050

DISCUSSION:

In prior agenda items the Board has the opportunity to 1) adopt Resolution Number 2019-10 amending the reserve resolution to include additional funding for this project, and 2) accepting additional grant funds from the IID Local Entity and direct these funds toward the construction of the recreation center project. Should the Board approve these items as recommended, the next step toward completion of the project is to award the construction contract to the lowest bidder.

The bids were presented to the HPUD Board at a prior meeting along with the building plans and designs. The lowest bidder was A & N Quality Builders at \$535,000. This bid was \$181,998 lower than the next highest bidder and \$281,000 lower than the high bid. Staff feels that this is a reasonable bid and that the contract can complete the project within this budget.

I've attached the Board Information Report from the October 10, 2019 meeting which has the backup information.

CONCLUSION:

Staff recommends that the Board authorize the General Manager to execute a construction contract with A & N Quality Builders for the construction of the recreation center in the amount not to exceed \$535,000.

ALTERNATIVES:

- 1) Do not award the construction contract to A & N Quality Builders in the amount not to exceed \$535,000.
- 2) Direct staff to re-advertise the project, which will postpone the construction of the recreation center.
- 3) Provide alternate direction to staff regarding the recreation center project.

Respectfully Submitted,

Laura Fischer,
General Manager

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: October 17, 2019

FROM: Laura Fischer, General Manager

SUBJECT: Review Bid Results and Discuss Possible Funding Options for the Proposed Recreation Center at 156 Littlefield Way.

INFORMATION AND DISCUSSION ONLY:

Review bid results and discuss possible funding options for the proposed Recreation Center at 156 Littlefield Way.

FISCAL IMPACT:

Bid Results:

We received three bids and they were opened on Thursday, October 10th at 2pm.

1. A & N Quality Builders \$535,000
2. Duggins Construction \$716,988
3. MTM Builders \$816,000

Funding Reserved for Project via Resolution 2018-06 Reserve Budget 2018-19: \$175,000
 Funding Agreement Executed in FY 2018 with IID Local Entity: \$75,000. The funding Agreement has a timeline and due to the delay with planning and building permits we are falling behind. I will write a letter to the IID Local Entity requesting an extension.

These amounts are also included in the Resolution 2019-03 Reserve Policy Resolution for Fiscal Year 2019-20.

Capital Improvement Project Description: Install a modular building on the corner of Littlefield and Bloomfield for Recreation Activities.

Total Funds Available for this Project: \$250,000.

FULLY FUNDED	PARKS DEPARTMENT				
Funding Source	Recreation Building at Littlefield Lot				
Property Taxes from TRA 006-002 Used for Maintenance of Parks Grant from IID \$75,000	Install a modular building on the corner of Littlefield and Bloomfield for Recreation Activities	Total Project Cost	Project Schedule FY 18-19	Project Schedule FY 19-20	Project Totals
		\$ 250,000			
Project Components					
IID Grant for \$75,000	8% Admin & Legal Costs				0
	7% Engineering Design	220,000	37,500	182,500	220,000
	Construct and Install modular building	30,000		30,000	30,000
TOTAL		\$ 250,000	37,500	212,500	250,000

The engineer's probable cost estimates include cost for this project was \$400,000 based on

- Metal construction.
- Size of the facility, which will impact total costs.
- Ceiling height and pitch of room.

- Number of restrooms
- Door and windows

As you can see there is a huge cap in funding this project. The funds available are \$250,000 and the lowest bid was \$535,000, which leaves a gap of \$285,000. These funds are not available in our Reserve Fund as you can see in the table below.

PROJECTED CASH BROUGHT FORWARD AS OF JUNE 30, 2019	Parks & Rec
	711,480
Other Sources of Revenues:	
Per-Capita State Park Grant Prop. 68	200,000
IID - Rec. Building Grant	37,500
Total Funds:	948,980
Committed Funds:	
Capital Reserve Funds (Future Projects)	
Upgrades to Shop at Ingram Ave.	20,000
Recreation Room at Littlefield with IID Funds	175,000
Jiggs Johnson Restroom and Lights	35,769
Children's Park - New Playground Equip, sidewalk repairs, shade - USE CORRELL PARK FUNDS (remaining balance \$55K plus \$25K)	80,000
Restricted Funds:	
Wastewater debt to Parks (Debt Authorized via Resolution 2018-06) (Reserve Amended via Resolution 2018-10)	(48,828)
Assigned or Designated Fund Balance:	
Operating and Maintenance Reserve Funds 90 days Operating and Maintenance Costs for Water and Sewer. 180 days for all funds.	269,112
TOTAL RESERVES FOR FY 19-20	531,053
PROJECTED UNRESTRICTED RESERVE BALANCE:	417,927

The project was modified in July after the Board approved bidding a metal building instead of a prefabricated building, reducing the size of the structure, and keeping the roof at 10' and pitched. The building will be used for multi-generational activities for the entire community. The building will be a very simple design with a large meeting room and two restrooms. The building will not have kitchen facilities.

POSSIBLE FUNDING OPTIONS:

I had a meeting with IID Local Entity managers who indicated that there are additional monies that the Local Entity could commit to this project. Director Cardenas has reached out to IID Director Galindo to ask for a meeting, and I have emailed her as well.

Respectfully Submitted,

Laura Fischer, General Manager