HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, February 21, 2019 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:
The meeting for the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by President Tabarez, Jr.

2. ROLL CALL:
Director's present at roll call: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, Finance Manager Graciela Lopez, and General Counsel Steve Walker. Director Garcia was excused absent.

3. PLEDGE OF ALLEGIANCE:
The Pledge of Allegiance was led by President Tabarez, Jr.

4. APPROVAL OF AGENDA:
Motion to approve the agenda as presented was made by Director Cardenas, seconded by Director Sandoval.

Motion approved by Roll Call: 4/0
AYES:M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.,
ABSENT: K. Garcia

5. PUBLIC PRESENTATIONS/COMMENT: Monique Rogers and Kenia with Sure Helpline Crisis Center presented the Board with information regarding Sexual Assault Awareness Month. Two events happening Wear Jeans Today on April 24, 2019 and Walk a Mile in Her Shoes for April 26, 2019.

Juan and Helen Molina with WASUPWU Production presented a check for $1,000 to the Heber Drum line, with proceeds made at the Tamale Festival.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the regular meeting of January 2019.

B. Approve Current Demands for January 2019.

Motion to approve the consent agenda as presented was made by Director Nolasco, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 4/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

7. **REPORTS:**

A. President and Director's Comments. Mr. Sandoval asked if operators were doing any repairs to water or sewer utilities in the streets ahead of the street improvement project. Ms. Fischer stated they were.

B. Operations Report for January 2019. Informational Only

C. General Manager's Report. Laura mentioned that a Budget workshop needs to be scheduled in May. Also Board of Directors got paid twice in January, so for the months of March and April the compensation will be one-half of the usual amount.

8. **NEW BUSINESS: Discussion and Possible Action**

A. Authorize Staff to Submit a Request for Proposal for Grant Writing Services and Consider Applying for Statewide Park Development and Community Revitalization Program - Prop 68 Park Grant Funds – General Manager

Motion to Authorize Staff to Submit a RFP for Grant Writing Services and Consider Applying for Statewide Park Development and Community Revitalization Program was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 4/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

B. Establish an Ad hoc committee to engage the community and advise the HPUD Board regarding the application for Statewide Park Development and Community Revitalization Program – General Manager

Motion to select Director Sandoval and Director Cardenas to serve on the Ad hoc committee to engage the community and advise the HPUD Board regarding the application for Statewide Park Development & Community Revitalization Program was made by Director Nolasco, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 4/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

C. Discontinue Contribution of Man Hours to Food Bank and Catholic Charities – General Manager.

Direction was given to Staff to first talk to Food Bank before Discontinuing Contribution of Man Hours. Motion was made by Director Sandoval, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

9. OLD BUSINESS: Discussion and Possible Action

A. Adopt Resolution Number 2019-1 Approving Modification to Policy Number 3037 - Customer Payment Arrangements – General Manager

Motion to Adopt Resolution Number 2019-1 Approving Modification Policy Number 3037 – Customer Payment Arrangements was made by Director Cardenas, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

10. ANNOUNCEMENTS:

A. Board of Supervisors meets every Tuesday in March (except March 6th), at 9:30 am at 940 W. Main St., El Centro.

B. CSDA newsletter www.csda.net

Training Opportunities:

Leadership Academy in San Diego April 4th – 7th also offered in Napa July 7th – 10th.

Legislative Days in Sacramento May 21st

11. CLOSED SESSION:

The Motion to go into Close Session @ 6:52 pm was made by Director Nolasco, seconded by Director Sandoval.

Motion approved by Roll Call: 4/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

A. Government Code Section §54957.6 (a)
Public Employee Evaluation of General Counsel

B. Employee Negotiations – Government Code Section §54957.6

Natural Resources Technical Association

Board reconvened to Open Session at 8:00 pm. No reportable action was taken and Direction was given to staff.

13. ADJOURNMENT:

Motion to Adjourn the meeting at 8:01 pm was made by Director Cardenas, seconded by Director Sandoval.

Motion approved by Roll Call: 4/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

Minutes of the Regular Meeting for February 21, 2019 were prepared by Raquel Carrillo – Board Secretary

Raquel Carrillo

Heber Public Utility District is an equal opportunity provider and employer.